



A STATE OF
CALIFORNIA
PUBLIC AGENCY

QUAIL VALLEY WATER DISTRICT

BOARD OF DIRECTORS

Mike Biglay
Enrique Lopez
James Sweany
Catherine Tate
Dawn Sheills

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF QUAIL VALLEY WATER DISTRICT

Held at 24750 Sand Canyon Road, Tehachapi, CA
Saturday, November 16, 2024, at 8:30 AM.

1. Roll Call.

Meeting called to order at 8:31 AM. There were present, representing a quorum:
Director Biglay;
Director Lopez;
Director Sheills;
Director Sweany;
Absent were Director Tate.

2. Adoption of Agenda.

Director Shiells moved, seconded by Director Lopez, to adopt agenda. Motion approved by unanimous assent.

3. Public comments for NON-agenda items.
None.

4. Consent Calendar:

- 4.1. Approve Minutes from Regular Meeting of 10/26/2024.
Director Sheills moved, seconded by Director Lopez to approve consent calendar.
Motion approved by unanimous assent.

5. Action Items:

- 5.1. Discussion of monthly financial statements and consideration and possible action to approve payments for October 2024. (General Manager Hardenbrook)
General Manager Hardenbrook led a review and explanation of financial statements.
Director Lopez moved, seconded by Director Shiells, to approve payments for October 2024. Motion approved by unanimous assent.
- 5.2. Review audit report, discussion and possible action approving audit. (General Manager Hardenbrook)
Audit not yet available, no action taken.

- 5.3. Discussion and possible action declaring west Montclair Circle well as surplus and accepting purchase offer for same. (General Manager Hardenbrook)
Board provided direction to real property negotiator for sale of well. Director Biglay moved, seconded by Director Lopez, authorizing General Manager to accept purchase offer at terms approved by Board. Motion approved by unanimous assent.
- 5.4. Discussion and possible action to reschedule Regular Meeting of the Board of Directors on December 28, 2024, to avoid possible conflict with holiday schedules. (General Manager Hardenbrook)
Director Biglay motioned, seconded by Director Shiells, moved to cancel the December 28, 2024 meeting. Motion approved by unanimous assent.
- 5.5. Discussion and possible action on proposal for administration of District Cross Connection Control Program. (General Manager Hardenbrook)
Director Biglay moved, seconded by Director Shiells, authorizing General Manager Hardenbrook to contract with HydroCorp for administration of District Cross Connection Control Program. Motion approved by unanimous assent.
- 5.6. Discussion and possible action adopting RESOLUTION NO. 05-2024, A RESOLUTION OF THE BOARD OF DIRECTORS OF QUAIL VALLEY WATER DISTRICT HEREBY AUTHORIZING THE SUBMISSION OF A LOAN APPLICATION, THE INCURRING OF AN INDEBTEDNESS, THE EXECUTION OF A LOAN AGREEMENT AND ANY AMENDMENTS THERETO, A PROMISSORY NOTE AND ANY OTHER DOCUMENTS NECESSARY TO SECURE A LOAN FROM RURAL COMMUNITY ASSISTANCE CORPORATION. (General Manager Hardenbrook)
Director Biglay motioned, seconded by Director Shiells, to adopt Corporate Resolution to Borrow, authorizing General Manager Hardenbrook and/or Assistant General Manager Villafana to sign required documents to secure loan. Motion approved with 4 ayes; 1 director absent.
6. Reports of General Manager.
 - 6.1. General Manager's report.
A verbal report was provided.
 - 6.2. Update on Prop 84 project.
A verbal report was provided.
 - 6.3. Update on wells, reservoirs, and system status.
A verbal report was provided.
7. Board Members' Requests for Future Agenda Items:
Update on progress to divide Lot 6 and/or record easement and list remaining parcel(s) for sale. Update on opinion of counsel regarding sale of real property.
8. Adjournment.
Director Biglay motioned to adjourn at 9:14am. Motion approved by unanimous assent.

I attest this is a true and complete copy of the minutes of a regular meeting of the Board as read and approved by the Board of Directors of the Quail Valley Water District.

Dawnette Boatman
Dawnette Boatman, Secretary