



A STATE OF
CALIFORNIA
PUBLIC AGENCY

QUAIL VALLEY WATER DISTRICT

BOARD OF DIRECTORS

Mike Biglay
Enrique Lopez
James Sweany
Catherine Tate
Dawn Sheills

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF QUAIL VALLEY WATER DISTRICT

Held at 24750 Sand Canyon Road, Tehachapi, CA
Saturday, February 24, 2024, at 8:30 AM.

1. Roll Call.

Meeting called to order at 8:34 AM. There were present, representing a quorum:

Director Biglay;

Director Lopez;

Director Sheills;

Director Sweany.

Absent were Director Tate.

2. Adoption of Agenda.

Director Biglay moved, seconded by Director Sweany, to adopt agenda. Motion approved by unanimous assent.

3. Public comments for NON-agenda items.

None.

4. Consent Calendar:

4.1. Approve Minutes from Regular Meeting of 01/27/2024.

Director Sweany moved, seconded by Director Lopez to approve consent calendar. Motion approved by unanimous assent.

5. Action Items:

5.1. Discussion of monthly financial statements and consideration and possible action to approve payments for January 2024. (General Manager Hardenbrook)

General Manager Hardenbrook led a review and explanation of financial statements.

Director Biglay moved, seconded by Director Lopez, to approve payments for January.

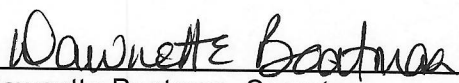
Motion approved by unanimous assent.

- 5.2. Discussion and possible action approving property owner's request to construct a domestic well in Section 32. (General Manager Hardenbrook)
Director Lopez moved, seconded by Director Shiells, to approve well permit as presented. Motion approved by unanimous assent.
- 5.3. Discussion and possible action on termination of sale agreement with CSWR. (General Manager Hardenbrook)
General Manager Hardenbrook informed Board of notice from CSWR that they have made the business decision to terminate all operations in California and that they are withdrawing from the sale agreement with QVWD. No action taken.
- 5.4. Discussion and possible action approve purchase of used John Deere backhoe and other miscellaneous equipment from General Manager Hardenbrook. (General Manager Hardenbrook)
No action taken.
- 5.5. Discussion and possible action to enter into loan agreement with General Manager Hardenbrook for repayment of loans, employee reimbursements and expenses. (General Manager Hardenbrook)
Director Biglay moved, seconded by Director Sweany, to tentatively approve entering into a loan agreement subject to Counsel review and approval of agreement. Motion approved by unanimous assent.
- 5.6. Discussion and possible action to declare Ditch Witch trencher as surplus and offer sale of same. (General Manager Hardenbrook)
Director Biglay moved, seconded by Director Lopez, to declare Ditch Witch trencher as surplus and accept purchase offer from Mr. Hardenbrook in the amount of \$2,500.00. Motion approved by unanimous assent.
- 5.7. Discussion and possible action rescheduling Regular Meeting of March 30, 2024 to avoid conflict with Easter Weekend. (General Manager Hardenbrook)
Director Biglay moved, seconded by Director Shiells, to cancel Regular meeting of 3/30/24. Motion approved by unanimous assent.
- 5.8. Discussion and possible action approving PTO policy. (General Manager Hardenbrook)
Director Lopez moved, seconded by Director Shiells, to approve updated PTO Policy to comply with changes to California Employment Laws. Motion approved by unanimous assent.
- 5.9. Discussion and possible action to approve step increases to employee pay rates. (General Manager Hardenbrook)
Director Shiells moved, seconded by Director Lopez, to approve salary step increases for District employees. Motion approved by unanimous assent.
- 5.10. Discussion and possible action directing General Manager to request counsel investigate validity of District assessing property tax previously approved and assessed but not assessed in at least 15 years. (General Manager Hardenbrook)
Director Biglay moved, seconded by Director Sweany, to direct staff to request Counsel investigate validity of District property tax assessments. Motion approved by unanimous assent.

6. Reports of General Manager.

- 6.1. General Manager's report.
A written report was provided.
- 6.2. Update on Prop 84 project.
A written report was provided.
- 6.3. Update on wells, reservoirs, and system status.
A written report was provided.
7. Board Members' Requests for Future Agenda Items:
Discussion of dividing Lot 6 and offering remainder for sale.
8. Adjournment.
Director Sweany motioned to adjourn at 9:58. Motion approved by unanimous assent.

I attest this is a true and complete copy of the minutes of a regular meeting of the Board as read and approved by the Board of Directors of the Quail Valley Water District.


Dawnette Boatman, Secretary