



A STATE OF
CALIFORNIA
PUBLIC AGENCY

QUAIL VALLEY WATER DISTRICT

BOARD OF DIRECTORS

Mike Biglay

Jean Grodewald

Rita Leonard Phillips

Enrique Lopez

Joan Tyer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF QUAIL VALLEY WATER DISTRICT

Held at 24750 Sand Canyon Road, Tehachapi, CA
Saturday, January 29, 2022 at 8:30 AM.

1. Roll Call.

Meeting called to order at 8:34 AM. There were present, representing a quorum:

Director Biglay;

Director Phillips;

Director Lopez;

Absent were Director Grodewald; Director Tyer.

2. Adoption of Agenda.

Director Biglay moved, seconded by Director Phillips, to adopt agenda. Motion approved by unanimous assent.

3. Public comments for NON-agenda items.

None.

4. Consent Calendar:

4.1. Approve Minutes from Regular Meeting held on 10/30/2021.

Director Biglay moved, seconded by Director Phillips to approve consent calendar. Motion approved by unanimous assent.

5. Action Items:

5.1. Discussion of monthly financial statements and consideration and possible action to approve payments for October, November & December 2021. (General Manager Hardenbrook)

General Manager Hardenbrook led a review and explanation of financial statements. Director Phillips moved, seconded by Director Lopez, to approve payments for October, November & December 2021. Motion approved by unanimous assent.

5.2. Discussion and possible action on report of Secretary declaring properties within District boundaries are at least 50% developed. (General Manager Hardenbrook)
Report not available at time of meeting.

- 5.3. Discussion and possible action approving deletion of 1 part-time service worker II, adding 1 full-time service worker II position. (General Manager Hardenbrook)
Director Biglay motioned, seconded by Director Lopez to create an Assistant General Manager position at salary range 22, step 1 which is minimum wage for salary exempt position. Motion approved by unanimous assent.
- 5.4. Discussion and possible action approving purchase of real property for future well site. (General Manager Hardenbrook)
Property owner of Lots 190 and 192 contacted District to inquire if there was interest in purchasing lots. Director Biglay motioned, seconded by Director Phillips, to appoint General Manager Hardenbrook as real property negotiator and instructed General Manager Hardenbrook to tender offer to property owner for Lot 192. Motion approved by unanimous assent.
- 5.5. Discussion and possible action adopting resolution 01-2022, a resolution honoring Service Worker II Dan Casteel upon his retirement for his years of dedicated service to the District. (General Manager Hardenbrook)
Director Biglay motioned, seconded by Director Leonard to adopt Resolution 01-2022. Motion approved by unanimous assent.
- 5.6. Discussion and possible action authorizing GM to request counsel investigate ad valorem assessment, alternate method for levy, collection, enforcement. (General Manager Hardenbrook)
Director Biglay motioned, seconded by Director Lopez authorizing General Manager Hardenbrook to contact counsel to investigate ad valorem assessment. Motion approved by unanimous assent.
6. Reports of General Manager.
 - 6.1 General Manager's report. (General Manager Hardenbrook)
General Manager Hardenbrook provided Board with a written report and brief overview of activities from October 23, 2021 through January 25, 2022.
 - 6.2 Update on Prop 84 project. (General Manager Hardenbrook)
General Manager Hardenbrook provided Board with written report and brief overview of report contents.
 - 6.3 Update on wells, reservoirs and system status. (General Manager Hardenbrook)
General Manager Hardenbrook provided Board with written report and brief overview of report contents.
7. Board Members' Requests for Future Agenda Items.
*Adopt Ordinance/Policy for excess water use.
Policy for tiered water rates.*
8. Adjournment.
There being no further business before the Board, Director Biglay moved to adjourn at 10:31 AM. Motion approved by unanimous assent.

I attest this is a true and complete copy of the minutes of a regular meeting of the Board as read and approved by the Board of Directors of the Quail Valley Water District.

Dawnette Boatman
Dawnette Boatman, Secretary