



A STATE OF
CALIFORNIA
PUBLIC AGENCY

QUAIL VALLEY WATER DISTRICT

BOARD OF DIRECTORS

Mike Biglay
Jean Grodewald
Rita Leonard
Enrique Lopez
Joan Tyer

AGENDA FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS OF QUAIL VALLEY WATER DISTRICT

To be held at 24750 Sand Canyon Road, Tehachapi, CA
Saturday, December 21, 2019 at 8:30 AM.

NOTE: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawnette Boatman at 661-822-1923 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible

Agenda item materials are available for public review at the District's office, 24750 Sand Canyon Road, Tehachapi. Please contact Dawnette Boatman for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meetings will not be permitted and offenders will be requested to leave.

Each agenda item shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

The public shall have an opportunity to comment on non-agenda items at the beginning of the meeting. Public shall have an opportunity to comment on each agenda item prior to any action taken.

1. Roll Call.
2. Adoption of Agenda.
3. Public comments for NON-agenda items.
4. Consent Calendar:
 - 4.1. Approve minutes from Regular Meeting held 11/30/19.
5. Presentations:
 - 5.1. Update on Prop 84 project. (General Manager Hardenbrook)
 - 5.2. Update on wells, reservoirs and system status. (General Manager Hardenbrook)
 - 5.3. Update on Voluntary Rate Increase. (General Manager Hardenbrook)
 - 5.4. Update on Montclair well dispute. (General Manager Hardenbrook)

5.5 Update on PWWC service area issues. (General Manger Hardenbrook)

6 Action Items:

6.1. Discussion of monthly financial statements and consideration and possible action to approve payments for November. (General Manager Hardenbrook)

6.2. Discussion and possible action approving expenses submitted for reimbursement by General Manager Hardenbrook. (General Manager Hardenbrook)

6.3. Discussion and possible action to approve holiday bonuses to hourly employees. (General Manager Hardenbrook)

6.4. Discussion and possible action approving Appendix A rates for 2020. (General Manager Hardenbrook)

6.5. Discussion and possible action approving schedule of regular meetings of the Board of Directors for 2020. (General Manager Hardenbrook).

6.6. Discussion and possible action approving membership in California Special Districts Association (CSDA). (General Manager Hardenbrook)

6.7. Discussion and possible action to establish a succession plan. (General Manager Hardenbrook)

7. Reports of Officers, Board Members and Standing Committees.

8 Report of General Manager.

9. Board Members' Requests for Future Agenda Items.

10. Adjournment.



A STATE OF
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PUBLIC AGENCY

QUAIL VALLEY WATER DISTRICT

BOARD OF DIRECTORS

Mike Biglay
Jean Grodewald
Rita Leonard
Enrique Lopez
Joan Tyer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF QUAIL VALLEY WATER DISTRICT

Held at 24750 Sand Canyon Road, Tehachapi, CA
Saturday, December 21, 2019 at 8:30 AM.

1. Roll Call.

Meeting called to order at 8:32 AM. There were present, representing a quorum:

*Director Biglay;
Director Grodewald;
Director Leonard;
Director Lopez;
Director Tyer.*

2. Adoption of Agenda.

Director Grodewald moved, seconded by Director Tyer, to adopt agenda. Motion approved by unanimous assent.

3. Public comments for NON-agenda items.

None

4. Consent Calendar:

4.1. Approve minutes from Regular Meeting held 11/30/19.

Director Leonard moved, seconded by Director Tyer, to approve minutes from the Regular Meeting of 11/30/19. Motion approved by unanimous assent.

5. Presentations:

5.1. Update on Prop 84 project. (General Manager Hardenbrook)

General Manager Hardenbrook provided Board with written report and brief overview of report contents.

5.2. Update on wells, reservoirs and system status. (General Manager Hardenbrook)

General Manager Hardenbrook provided Board with written report and brief overview of report contents.

5.3. Update on Voluntary Rate Increase. (General Manager Hardenbrook)
General Manager Hardenbrook advised Board that the Voluntary Rate Increase has ended, and will no longer be included on future Invoices.

5.4. Update on Montclair well dispute. (General Manager Hardenbrook)
General Manager Hardenbrook is currently working on the list of responsive documents to submit next week. This will be an ongoing process looking for additional documents. There is nothing further to report at this time.

5.5. Update on PVWC service area issues. (General Manager Hardenbrook)
General Manager Hardenbrook received a call from Mark Fogelberg advising that he was retiring and that Ruth Muzzin would be taking over. Mr. Fogelberg stressed that Ms. Muzzin is very capable and will be able to handle our future needs.

6. Action Items:

6.1. Discussion of monthly financial statements and consideration and possible action to approve payments for November. (General Manager Hardenbrook)
General Manager Hardenbrook led a review and explanation of financial statements. Director Leonard moved, seconded by Director Biglay, to approve payments for November. Motion approved by unanimous assent.

6.2. Discussion and possible action approving expenses submitted for reimbursement by General Manager Hardenbrook. (General Manager Hardenbrook)
No action taken.

6.3. Discussion and possible action to approve holiday bonuses to hourly employees. (General Manager Hardenbrook)
No action taken.

6.4. Discussion and possible action approving Appendix A rates for 2020. (General Manager Hardenbrook)
General Manager Hardenbrook led the Board in a review of Appendix A 2020. A new rate study will need to be done and it is noted that the capital improvement fee will probably be the most notable change. Director Biglay moved, seconded by Director Lopez to approve Appendix A we2020. Motion approved by unanimous assent.

6.5. Discussion and possible action approving schedule of regular meetings of the Board of Directors for 2020. (General Manager Hardenbrook)
General Manager Hardenbrook led the Board in a review of the 2020 BOD Meeting Schedule Dates. There could be a holiday conflict in November and December, and will be addressed at a later date. Director Biglay moved, seconded by Director Leonard, to approve 2020 BOD Meeting Schedule Dates. Motion approved by unanimous assent.

6.6. Discussion and possible action approving membership in California Special Districts Association (CSDA). (General Manager Hardenbrook)
No action taken.

6.7. Discussion and possible action to establish a succession plan. (General Manager Hardenbrook)
No action taken.

7. Reports of Officers, Board Members and Standing Committees.
None.

8. Report of General Manager.
General Manager Hardenbrook provided a brief overview of activities through December 21st.

9. Board Members' Requests for Future Agenda Items.
None.

10. Adjournment.
There being no further business before the Board, Director Leonard moved, seconded by Director Grodewald, to adjourn at 9:33 AM. Motion approved by unanimous assent.

I attest this is a true and complete copy of the minutes of a regular meeting of the Board as read and approved by the Board of Directors of the Quail Valley Water District.

Dawnette Boatman
Dawnette Boatman, Secretary

Prop 84 Update

December 2019

Well Phase:

No change in well construction status. We are currently waiting for the drilling contractor to provide a proposal.

Reservoir Phase:

Solar heating system is not functioning properly, it appears to have suffered a failure of the low voltage circulating pump. Cora Constructors will be working with vendor to repair concern.

Paso Robles Tank has repaired leaks and Cora is scheduling a crew to caulk tank bottom rim to concrete.

REVE and QVWD are continuing to work with Cora to resolve all change orders and start preparing to close-out the Reservoir Phase.

Treatment Plant:

Additional submittals for treatment plant materials and design have been received and approved. All indications are that treatment plant assembly is progressing well and we expect to begin seeing delivery of components in the coming weeks.

District Construction Activities:

District staff has completed most Yard Piping at the Montclair site except for the new main serving the upper Quail Ridge/Quail Ridge Ct. areas from the yet to be completed Quail Ridge booster.

District staff has installed the generator automatic transfer switch and connected the treatment plant distribution panel. We expect to move the existing well controls from the well house to treatment plant building this week. The back-up generator has been received and is in the treatment building. Installation should begin once major treatment plant components are installed.

The mast for the SCADA antenna has been installed on the west Montclair tank and staff is working on completing conduit connections to allow pulling wire to tanks and installing SCADA equipment.

WaterBoards:

District has received an amendment to the Prop 84 grant extending the completion date to 2023. The amendment was signed by the District President and has been returned for WaterBoards signature.

We are now experiencing winter weather and expect weather related delays.

Quail Valley Water District

6.1

12/20/2019 6:36 PM

Register: 131000 - Cash:131002 - Cash-Kern County

From 11/01/2019 through 12/20/2019

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
11/04/2019			131000 - Cash:131003 ...	Funds Transfer	4,000.00	X		1,266.31

Quail Valley Water District

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12/20/2019 8:32 PM

Register: 131000 - Cash:131003 - Union Bank

From 11/01/2019 through 12/20/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/01/2019		Southern Calif Edison	222000 - Accounts Pay...		63.76	X		7,030.83
11/01/2019		QuickBooks Payroll ...	2110 - Direct Deposit ...	Created by Pay...	2,945.43	X		4,085.40
11/03/2019	DD1260	Dan L Casteel	-split-	Direct Deposit		X		4,085.40
11/03/2019	DD1261	Randy D Hardenbrook	-split-	Direct Deposit		X		4,085.40
11/03/2019	10641	Dawnette Boatman	-split-		295.52	X		3,789.88
11/03/2019	10642	Gabriel Hernandez	-split-		468.62	X		3,321.26
11/03/2019	10643	Jeffrey R Buck	-split-		453.62	X		2,867.64
11/04/2019			131000 - Cash:131002 ...	Funds Transfer		X	4,000.00	6,867.64
11/06/2019	PPQGJ-J...	Forshock	222000 - Accounts Pay...	Material for SC...	6,677.27	X		190.37
11/07/2019			-split-	Deposit		X	13,694.67	13,885.04
11/12/2019	CCADJ		Merchant deposit fees	Batch Fee ID=...	19.83	X		13,865.21
11/12/2019	PML15-6...	McMaster-Carr	222000 - Accounts Pay...		141.25	X		13,723.96
11/12/2019	PML15-6...	McMaster-Carr	222000 - Accounts Pay...		330.97	X		13,392.99
11/13/2019			-split-	Deposit		X	549.49	13,942.48
11/13/2019	CCADJ		Merchant deposit fees	Batch Fee ID=...	48.91	X		13,893.57
11/13/2019	E-pay	UNITED STATES T...	-split-	VOID: 77-032...		X		13,893.57
11/13/2019	E-pay	EMPLOYMENT DE...	-split-	698-1692-4 Q...	19.75	X		13,873.82
11/13/2019	E-pay	EMPLOYMENT DE...	229000 - Taxes Accru...	698-1692-4 Q...	236.72	X		13,637.10
11/13/2019	E-pay	UNITED STATES T...	-split-	77-0328828 Q...	1,761.48	X		11,875.62
11/14/2019			130000 - Undeposited ...	Deposit		X	1,388.93	13,264.55
11/14/2019			-split-	Deposit		X	2,631.09	15,895.64
11/15/2019		QuickBooks Payroll ...	2110 - Direct Depos...	Created by Pay...	2,904.43	X		12,991.21
11/17/2019	PQXV4...	Friedman & Springw...	222000 - Accounts Pay...		1,465.00	X		11,526.21
11/17/2019	PQXV4...	B C Laboratories, Inc.	222000 - Accounts Pay...		130.00			11,396.21
11/17/2019	PQXV4...	CALNET3	222000 - Accounts Pay...		176.26	X		11,219.95
11/17/2019	PQXV4...	CORE & MAIN	222000 - Accounts Pay...	232086	3,188.58	X		8,031.37
11/18/2019		Axel I Inzunza	-split-	VOID:		X		8,031.37
11/18/2019		Dawnette Boatman	-split-	VOID:		X		8,031.37
11/18/2019		Gabriel Hernandez	-split-	VOID:		X		8,031.37
11/18/2019		Jeffrey R Buck	-split-	VOID:		X		8,031.37
11/18/2019	CCADJ		Merchant deposit fees	Batch Fee ID=...	1.00	X		8,030.37
11/18/2019	pd electro	Southern Calif Edison	222000 - Accounts Pay...		447.52	X		7,582.85
11/18/2019	CC53658...	Union Bank - Visa	222000 - Accounts Pay...		28.17	X		7,554.68
11/18/2019	DD1262	Dan L Casteel	-split-	Direct Deposit		X		7,554.68
11/18/2019	DD1263	Randy D Hardenbrook	-split-	Direct Deposit		X		7,554.68
11/18/2019	10645	Axel I Inzunza	-split-		186.21	X		7,368.47
11/18/2019	10646	Dawnette Boatman	-split-		364.79	X		7,003.68
11/18/2019	10647	Gabriel Hernandez	-split-		468.63			6,535.05
11/18/2019	10648	Jeffrey R Buck	-split-		384.24	X		6,150.81
11/19/2019			130000 - Undeposited ...	Deposit		X	93.96	6,244.77

Quail Valley Water District

12/20/2019 8:32 PM

Register: 131000 - Cash:131003 - Union Bank

From 11/01/2019 through 12/20/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/19/2019	CCADJ		Merchant deposit fees	Batch Fee ID=...	17.98	X		6,226.79
11/20/2019			-split-	Deposit		X	488.11	6,714.90
11/20/2019	CCADJ		Merchant deposit fees	Batch Fee ID=...	15.42	X		6,699.48
11/20/2019	PR0W1-...	U. S. Bank - Cal Card	222000 - Accounts Pay...		2,810.81	X		3,888.67
11/21/2019			-split-	Deposit		X	414.76	4,303.43
11/23/2019	CCADJ		Merchant deposit fees	Batch Fee ID=...	9.71	X		4,293.72
11/25/2019			-split-	Deposit		X	260.40	4,554.12
11/26/2019			-split-	Deposit		X	3,824.64	8,378.76
11/26/2019	CCADJ		Merchant deposit fees	Batch Fee ID=...	5.28	X		8,373.48
11/27/2019			130000 - Undeposited ...	Deposit		X	142.28	8,515.76
11/29/2019		QuickBooks Payroll ...	2110 Direct Deposit ...	Created by Pay...	2,920.63	X		5,595.13
12/02/2019	10649	Axel I Inzunza	-split-		68.03			5,527.10
12/02/2019	10650	Dawnette Boatman	-split-		506.16			5,020.94
12/02/2019	10651	Gabriel Hernandez	-split-		476.33			4,544.61
12/02/2019	10652	Jeffrey R Buck	-split-		461.34			4,083.27
12/02/2019	10653	Dan I. Casteel	-split-	Direct Deposit		X		4,083.27
12/02/2019	10654	Randy D Hardenbrook	-split-	Direct Deposit		X		4,083.27
12/03/2019	CCADJ		Merchant deposit fees	Batch Fee ID=...	15.06			4,068.21
12/04/2019			-split-	Deposit			404.36	4,472.57
12/05/2019			-split-	Deposit			1,403.18	5,875.75
12/05/2019	CCADJ		Merchant deposit fees	Batch Fee ID=...	13.42			5,862.33
12/05/2019	10653	USPS	222000 - Accounts Pay...	3 rolls postage ...	165.00			5,697.33
12/06/2019			130000 - Undeposited ...	Deposit			93.96	5,791.29
12/06/2019			-split-	Deposit			337.72	6,129.01
12/08/2019	CCADJ		Merchant deposit fees	Batch Fee ID=...	4.01			6,125.00
12/09/2019			130000 - Undeposited ...	Deposit			106.04	6,231.04
12/09/2019	CCADJ		Merchant deposit fees	Batch Fee ID=...	1.00			6,230.04
12/10/2019			-split-	Deposit			1,508.96	7,739.00
12/10/2019			130000 - Undeposited ...	Deposit			142.28	7,881.28
12/10/2019	CCADJ		Merchant deposit fees	Batch Fee ID=...	8.66			7,872.62
12/10/2019	E-pay	UNITED STATES T...	-split-	77-0328828 Q...	2,155.56			5,717.06
12/10/2019	E-pay	EMPLOYMENT DE...	-split-	698-1692-4 Q...	19.25			5,697.81
12/10/2019	E-pay	EMPLOYMENT DE...	229000 - Taxes Accrue...	698-1692-4 Q...	261.68			5,436.13
12/11/2019			-split-	Deposit			230.20	5,666.33
12/12/2019			-split-	Deposit			16,004.40	21,670.73
12/12/2019	PTC53-K...	CORE & MAIN	222000 - Accounts Pay...	232086	1,665.06			20,005.67
12/12/2019	PTC53-L...	U. S. Bank - Cal Card	222000 - Accounts Pay...		4,678.74			15,326.93
12/12/2019	PTC53-G...	B C Laboratories, Inc.	222000 - Accounts Pay...		330.00			14,996.93
12/12/2019	PTC53-J...	CALNET3	222000 - Accounts Pay...	11/06/19 - 12/0...	64.09			14,932.84
12/12/2019	PTC53-L...	Friedman & Springw...	222000 - Accounts Pay ...		2,520.00			12,412.84

Quail Valley Water District

12/20/2019 8:32 PM

Register: 131000 - Cash: 131003 - Union Bank

From 11/01/2019 through 12/20/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/12/2019	PTC53-H...	Bill R. Walker CPA	222000 - Accounts Pay...	2018 Audit	1,000.00			11,412.84
12/13/2019		QuickBooks Payroll ...	2110 - Direct Deposit ...	Created by Pay...	2,351.64			9,061.20
12/14/2019	PTC53-H...	Belden Blane Raytis,...	222000 - Accounts Pay...		896.00			8,165.20
12/16/2019	10654	Axel I Inzunza	-split-		89.53			8,075.67
12/16/2019	10655	Dawnette Boatman	-split-		461.36			7,614.31
12/16/2019	10656	Gabriel Hernandez	-split-		425.72			7,188.59
12/16/2019	10657	Jeffrey R Buck	-split-		310.50			6,878.09
12/16/2019	10658	Dan I. Casteel	-split-	Direct Deposit		X		6,878.09
12/16/2019	10659	Randy D Hardenbrook	-split-	Direct Deposit		X		6,878.09

Quail Valley Water District

6.1

12/20/2019 8:05 PM

Register: Prop 84 Checking Account

From 11/01/2019 through 12/20/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/07/2019	PPQF9-Z...	Reve Environmental	Accounts Payable	August 2019 Pr...	13,509.55	X		136,317.68
11/07/2019	PPQF9-Z...	Engineering & Envir...	Accounts Payable	Sept Progress P...	43,534.60	X		92,783.08
11/07/2019	02684083	QVWD	Accounts Payable		13,694.67	X		79,088.41
11/13/2019	84006	Cummins	Accounts Payable	Montclair gen...	5,974.55	X		73,113.86
11/13/2019	84007	Schneider Electric	Accounts Payable		2,569.71	X		70,544.15
11/20/2019	PQXV4-...	CoBank	Accounts Payable	Interest 10/1 - ...	2,451.87	X		68,092.28
11/30/2019			Non Reimbursable Ex...	Service Charge	15.00	X		68,077.28
12/05/2019			Undeposited Funds	Deposit			356,913.00	424,990.28
12/17/2019	PTC53-K...	CoBank	Accounts Payable	Interest 11/01/...	2,279.74			422,710.54
12/20/2019		QVWD	Accounts Payable		16,004.40			406,706.14



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APPENDIX A 2020

WATER RATES-Potable

1.4.3.	Monthly Meter Charge (5/8"X3/4")	\$103.36	Each Month
1.4.3.	Monthly Meter Charge (3/4")	\$103.36	Each Month
1.4.3.	Monthly Meter Charge (1")	\$118.87	Each Month
1.4.4.1.	Consumption Charge	\$6.64	Each 100 cuft (748 Gal)

WATER RATES-Non Potable

1.4.3.	Monthly Meter Charge (1")	\$139.76	Each Month
1.4.4.2.	Consumption Charge	\$4.98	Each 100 cuft (748 Gal)

MISCELLANEOUS FEES

1.5.4.	Emergency Shutoff Charge	\$150.00	Each Occurrence
1.5.5.	Meter Test Charge	\$250.00	Each Occurrence
1.5.2.	48 Hour Notice	\$30.00	Each Occurrence
1.6.2.7.	Returned Check Charge	\$30.00	Each Occurrence

1.6.3.3.	Late Charge	10% of balance due for first 30 days	1-1/2% each additional 30 day period
1.5.7.	Re-connection Charge (service disconnected for non-payment, unauthorized use, etc.)	\$250.00	Each Occurrence
1.5.6.	Missing or Damaged Lock Charge	\$30.00	Each Occurrence
1.5.8.	Remove Meter Charge (meter removed to prevent unauthorized use of water following disconnection of service and subsequent unauthorized use of water)	\$400.00	Each Occurrence
1.5.1.	Account Setup / Transfer Charge	\$150.00	Each Occurrence
1.5.3.	Damage To District Property	Actual Cost To Repair	

NEW SERVICE CONNECTION

1.13.	Connection Fee 5/8"X3/4" Meter	\$2,500.00	Each Connection
1.13.	Connection Fee 3/4" Meter	\$3,000.00	Each Connection
1.13.	Connection Fee 1" Meter	\$3,500.00	Each Connection
<hr/>			
1.16.	Capital Improvement Fee 5/8"X3/4" Meter	\$7,000.00	Each Connection
1.16.	Capital Improvement Fee 3/4" Meter	\$10,500.00	Each Connection
1.16.	Capital Improvement Fee 1" Meter	\$17,500.00	Each Connection
<hr/>			
1.15.	Assessment Parity Charge	\$200.00	Per Acre In Excess of 3 Acres
1.18.	Contribution for Existing Facilities	\$4.00	Per Inch Diameter Per Foot Length

6.5



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2020 BOARD MEETING SCHEDULE

January	1/25/20
February	2/29/20
March	3/28/20
April	4/25/20
May	5/30/20
June	6/27/20
July	7/25/20
August	8/29/20
September	9/26/20
October	10/31/20
November	11/28/20
December	12/26/20

Report of General Manager

November 25 through December 17, 2019

- Install bypass line in treatment building-Montclair well now supplying tanks through new line to tank inlets.
- Oversee filling of solar heating system, start-up (clouds/snow preventing system from heating).
- Move salvaged lumber from Montclair site, clean up lumber and debris in Yard.
- Monitor and maintain East Tank water levels manually until SCADA system is installed.
- Monitor and operate Montclair well and chlorination equipment.
- Monitor chlorine residuals in water system.
- Pull wire from treatment building to existing well, move Murphy switch into building, make temporary connection for well operation.
- Continue work with REVE to finalize treatment plant equipment location, review submittals.
- Read water meters, assist with billing.
- Consult with counsel regarding CPRA request, begin reviewing documents for responsive documents.
- Flush lower Quail Ridge blow-off in response to colored water complaint.
- Respond to residence for emergency off due to water leak from freeze damage.
- MOB backhoe from Montclair site to Yard, unload generator from delivery truck. Load generator on car trailer, deliver to site and place in building.
- Received amendment to Grant contract extending completion date, deliver to Board President for signatures, return to WaterBoards.
- Install AST for generator, relocate electrical panel and connect/reconnect power to treatment building.
- Install SCADA antenna pole on Montclair west tank.
- Meet with Pat Verhagen, remove District locks from Spring Creek facilities at property owner's request.
- Prepare and submit Claim 38 for Prop 84 expenses.
- Discovered leak at Umfalozi PRV, pump water from vault and replace copper control tube with stainless steel tube.
- Deliver Lead & Copper Rule sample containers to residents, pick up samples and deliver to lab.
- Collect monthly bacteriological samples in accordance with combined system bacteriological site sampling plan. Collect quarterly iron and manganese samples from Montclair well. Package and deliver samples to lab.

Upcoming:

- Move existing Montclair well controls into treatment building.
- Run power to top of Montclair west tank and install SCADA equipment.
- Install SCADA equipment on East Tank.
- Complete piping for upper Quail Ridge water main and install boosters.
- Complete 200 amp service drop (Edison)

- Install generator.
- Install propane tank.
- Complete site grading.
- Relocate existing Montclair tank to West Tank site and install tank.
- Install blow-off at east and west ends of Umtali to facilitate flushing Umtali line.
- Oversee well construction and re-hab. (In Process)
- Oversee reservoir and treatment plant building construction. (Near Completion)
- Oversee treatment plant installation.
- Cleanup along Umtali (complete services, install valve boxes, backfill, etc.).
- Re-roof office building.
- Finish Building remodel-Dan.
- Replace door on garage-Dan.
- Install vault for Transvaal air-vac.
- Install cross and valves at Umtali and Roper for service on Roper and Inyanga.
- Finish Insulating Country Canyon booster building, ~~Tanganda water lines.~~
Winterize all facilities. (Near Completion)
- Complete installation of HOA switch, hour meter and pilot light at Tanganda well.