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# QUAIL VALLEY WATER DISTRICT

## BOARD OF DIRECTORS

Mike Biglay  
Jim Boatman  
Rita Leonard  
Enrique Lopez  
Richard Sims

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF QUAIL VALLEY WATER DISTRICT

Held at 24750 Sand Canyon Road, Tehachapi, CA  
Saturday, July 28<sup>th</sup>, 2018 at 8:30 AM.

1. Roll Call.

*Meeting called to order at 8:40 AM. There were present, representing a quorum:  
Director Leonard;  
Director Lopez;  
Director Sims.*

2. Adoption of Agenda.

*Director Sims moved, seconded by Director Lopez, to adopt agenda. Motion approved by unanimous assent.*

3. Public comments for NON-agenda items.

*Mike Biglay was present and questioned repairs to pavement on Tanganda post pipeline construction. General Manager Hardenbrook informed Mr. Biglay that contractor has repaired road to the satisfaction of the District and that condition of road has been restored as near as practical to the condition prior to construction and that District realizes that further repairs are needed to pavement but that needed repairs are the result of normal wear and tear and the sub-standard roadbed.*

4. Consent Calendar:

4.1. Approve minutes from Regular Meeting of 6/30/18.

*Director Leonard moved, seconded by Director Sims, to approve consent calendar. Motion approved by unanimous assent.*

5. Presentations:

5.1. Update on Prop 84 project. (General Manager Hardenbrook)

*General Manager Hardenbrook provided and discussed a written report of the Prop 84 project status.*

5.2. Update on Umtali Road project. (General Manager Hardenbrook)

*General Manager Hardenbrook advised Board that he has discussed reimbursement issue with Supervisor Scrivner and that he was advised that the Supervisor will discuss with County Roads.*





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5.3. Update on wells, reservoirs and system status. (General Manager Hardenbrook)  
*General Manager Hardenbrook provided and discussed a written report of the status of the distribution system, wells and reservoirs.*

5.4. Update on Voluntary Rate Increase. (General Manager Hardenbrook)  
*General Manager Hardenbrook informed Board that response to the voluntary rate increase has exceeded his expectations and that the majority of payments received have included the increase.*

## 6. Action Items:

6.1. Discussion and possible action making appointment to fill vacancy on Board of Directors. (General Manager Hardenbrook)  
*General Manager Hardenbrook advised Board that vacant Board seat still needs to be filled and that the Board of Supervisors also not made an appointment and that lacking an appointment an election would be required but since no property owner has expressed a willingness to be appointed an election without candidates would also be fruitless. General Manager Hardenbrook again asked the audience if anyone present would be willing to serve on the Board and received a positive response from Mr. Mike Biglay. Director Leonard moved, seconded by Director Lopez, that Mr. Biglay be appointed to fill the current Board vacancy. Motion approved by 3 yeas, 0 Nays.*

6.2. Discussion and possible action appointing officers to fill vacancy created by resignation of President Daggett. (General Manager Hardenbrook)  
*General Manager Hardenbrook advised Board that Director Daggett's resignation left the office of President vacant which is currently being filled by the vice-president and that the Board needs to consider appointing a President and any other offices that may be made vacant by the appointment. Director Lopez moved, seconded by Director Sims, to appoint Director Biglay to the office of President. Motion approved by unanimous assent.*

6.3. Discussion of monthly financial statements and consideration and possible action to approve payments for July. (General Manager Hardenbrook)  
*General Manager Hardenbrook lead Board in a discussion of monthly financial statements acknowledging in a comment from Secretary/Treasurer Cantrell that the financial statements reflect the full fiscal year. Included in the reports was an A/P aging reflecting unpaid obligations including un-reimbursed expenses of the General Manager. General manager Hardenbrook also informed Board that he will try to update District website monthly with financial statements. General Manager Hardenbrook reviewed paid bills with Board. Director Leonard moved, seconded by Director Biglay, to approve payments for the month of June. Motion approved by unanimous assent.*

6.4. Discussion and possible action accepting settlement offer with PVWC. (General Manager Hardenbrook)





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*General Manager Hardenbrook provided Board with an overview of negotiations with counsel for Pinion valley Water Company and discussed the latest request from PVWC counsel along with a suggested response of QVWD counsel and recommendations from General Manager Hardenbrook. Director Biglay moved, seconded by Director Leonard, to approve response of QVWD counsel with changes and additions recommended by General Manager Hardenbrook and that response include statement to the effect that this settlement offer is not accepted, QVWD rescinds this offer and all prior settlement offers. Motion approved by unanimous assent.*

- 6.5. Discussion and possible action transferring property at 24139 Quail Estates Lane to Jason Jones and accepting Deed of Trust to secure payment of water connection fees. (General Manager Hardenbrook)

*General Manager Hardenbrook provided Board with an overview of actions that resulted in QVWD taking ownership of property at 24139 Quail Estates Lane and updated Board on efforts to find a path to allow prior owner to recover ownership and satisfy original agreement for District to provide water service to the subject property and for property owner to compensate District for providing water service. General Manager Hardenbrook advised Board that property owner has identified a lender for a reverse mortgage that will provide funds to satisfy District expenses and allow the connection of water service and that to proceed with loan the property would need to be transferred back, by Quitclaim Deed, to property owner, with a Deed of Trust or other security acceptable to the District being obtained to secure payment of connection fees. Director Lopez moved, seconded by Director Sims, that General Manager Hardenbrook prepare and record deeds and other documents as necessary to transfer property to previous owner and secure payment of connection fees and enable District to provide water service to property. Motion approved by unanimous assent.*

- 6.6. Discussion and possible action to establish a succession plan. (General Manager Hardenbrook)

*General Manager Hardenbrook again advised Board of need to begin development of succession plans for District staff, advising Board that Secretary Cantrell intends to retire next year and that General Manager will also be retiring in the not too distant future and that recruiting replacements may take some time and could affect operations. No action taken.*

7. Reports of Officers, Board Members and Standing Committees.  
*None.*

8. Report of General Manager.

*General Manager Hardenbrook provided Board with a written report of activities for July and a brief verbal overview.*

9. Board Members' Requests for Future Agenda Items.  
*None.*





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10. Adjournment.

*There being no further business before the Board, Director Biglay moved, seconded by Director Sims to adjourn at 11:04. Motion approved by unanimous assent.*

I attest this is a true and complete copy of the minutes of a regular meeting of the Board as read and approved by the Board of Directors of the Quail Valley Water District.

A handwritten signature in blue ink, appearing to read "Richard Cantrell", written over a horizontal line.

Richard Cantrell, Secretary