



A STATE OF
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PUBLIC
AGENCY

QUAIL VALLEY WATER DISTRICT

BOARD OF DIRECTORS

Jim Boatman
Vacant
Rita Leonard
Enrique Lopez
Richard Sims

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF QUAIL VALLEY WATER DISTRICT

Held at 24750 Sand Canyon Road, Tehachapi, CA
Saturday, June 30th, 2018 at 8:30 AM.

1. Roll Call.
*Meeting called to order at 8:30 AM. There were present, representing a quorum:
Director Boatman;
Director Leonard;
Director Lopez;
Director Sims.*
2. Adoption of Agenda.
Director Leonard moved, seconded by Director Lopez, to adopt agenda. Motion approved by unanimous assent.
3. Public comments for NON-agenda items.
None.
4. Consent Calendar:
 - 4.1. Approve minutes from Regular Meeting of 5/26/18.
Director Leonard moved, seconded by Director Sims, to approve consent calendar. Motion approved by unanimous assent.
5. Presentations:
 - 5.1. Update on Prop 84 project. (General Manager Hardenbrook)
General Manager Hardenbrook presented a written report for discussion.
 - 5.2. Update on Umtali Road project. (General Manager Hardenbrook)
General Manager Hardenbrook presented a written report for discussion.
 - 5.3. Update on wells, reservoirs and system status. (General Manager Hardenbrook)
General Manager Hardenbrook presented a written report for discussion.
6. Action Items:
 - 6.1. Discussion and possible action excusing absence of Director Boatman from meeting of 4/28/18 and 5/26/18 (General Manager Hardenbrook).



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General Manager Hardenbrook explained Government Code §1770(g) to Board. Director Lopez moved, seconded by Director Leonard, to excuse absence of Director Boatman from meetings of 4/28/18 and 5/26/18. Motion approved by unanimous assent. Director Boatman advised Board he was considering resigning from Board due to time constraints. General Manager Hardenbrook advised Director Boatman to please provide Secretary Cantrell with a written resignation if he wishes to resign.

- 6.2. Discussion and possible action making appointment to fill vacancy on Board of Directors. (General Manager Hardenbrook)
General Manager Hardenbrook advised Board that District received a call from a property owner advising a desire to serve on the Board and was advised to send a written request to Secretary Cantrell for Board consideration, no further communication has been received. General Manager Hardenbrook asked property owners in audience to consider serving on Board. One property owner stated that he will consider serving but was not willing to commit at this time. Director Lopez moved, seconded by Director Sims, to table item to next Board meeting. Motion approved by unanimous assent.
- 6.3. Discussion of monthly financial statements and consideration and possible action to approve payments for June. (General Manager Hardenbrook)
General Manager Hardenbrook lead Board on a review of financial statements and explanation of bills paid. Public comments were received, and questions related to agenda item were answered by General Manager. Director Leonard moved, seconded by Director Sims, to approve bills paid. Motion approved by unanimous assent.
- 6.4. Discussion and possible action accepting settlement offer with PVWC. (General Manager Hardenbrook)
General Manager Hardenbrook provided Board with a written report with suggested clarifications of offer presented to PVWC and discussed various options. Director Leonard moved, seconded by Director Lopez, to provide clarifications of offer to PVWC as presented in report. Motion approved by unanimous assent.
- 6.5. Discussion and possible action approving 2016-2017 audit. (General Manager Hardenbrook)
Director Sims moved, seconded by Director Leonard, to approve 2016-2017 audit report prepared by Bill Walker, CPA. Motion approved by unanimous assent.
- 6.6. Discussion and possible action to schedule budget workshop. (General Manager Hardenbrook).
General Manager Hardenbrook suggested Board consider scheduling a workshop to develop a budget for 2017-2018. No action taken. General Manager Hardenbrook advised board he would prepare a draft budget and email to Board for review at which time Board could decide if a workshop is needed.



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- 6.7. Discussion and possible action on water rates. (General Manager Hardenbrook)
General Manager Hardenbrook advised Board of complaints and concerns received from rate-payers regarding rate increase. Comments were received from public in attendance. Director Lopez moved, seconded by Director Leonard, to rescind rate increase and replace rate increase with a voluntary \$70.00 increase which will be credited to account to prepay anticipated rate increase upon completion of Prop 218 process. Motion approved by unanimous assent.
- 6.8. Discussion and possible action to establish a succession plan. (General Manager Hardenbrook)
General Manager Hardenbrook advised Board of need to develop a succession plan to prevent disruption in operations for the eventuality of an employee separation from employment. No action taken.
- 6.9. Discussion and possible action awarding bid for water reservoir phase of Proposition 84 arsenic remediation project to apparent low bidder. (General Manager Hardenbrook)
General Manager Hardenbrook provided results of bid opening for reservoir phase of Arsenic Remediation Project and explained need to award bid to lowest responsive bidder, pending approval of bid award by Engineer and WaterBoards. Director Sims moved, seconded by Director Lopez, to award bid to Cora Constructors pending approval of bid by Engineer and WaterBoards. Motion approved by unanimous assent.
- 6.10. Discussion and possible action to issue well permit for Lot 182/Tract 3312. (General Manager Hardenbrook)
General Manager Hardenbrook advised Board of request by property owner on Hackamore to drill a water well to supply water to his property. General Manager explained that due to ongoing issue with PVWC over water service to this area, QVWD should refrain from providing property owner with will-serve letter and that if QVWD is not able to serve property, we should not deny a well permit, however, the permit should be conditioned on the requirement that the property owner also obtain a well permit from PVWC. Director Leonard moved, seconded by Director Sims, to issue well permit subject to the usual terms and conditions and the additional condition that a permit also be obtained from PVWC. Motion approved by unanimous assent.
7. Reports of Officers, Board Members and Standing Committees.
None.
8. Report of General Manager.
General Manager Hardenbrook provided a written report of activities for the month.
9. Board Members' Requests for Future Agenda Items.
None.



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10. Adjournment.

There being no further business before the Board, Director Leonard moved to adjourn the meeting at 11:52 P.M. Motion approved by unanimous assent.

I attest this is a true and complete copy of the minutes of a regular meeting of the Board as read and approved by the Board of Directors of the Quail Valley Water District.

A handwritten signature in blue ink, appearing to read "R. Cantrell", written over a horizontal line.

Richard Cantrell, Secretary