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AGENCY

QUAIL VALLEY WATER DISTRICT

BOARD OF DIRECTORS

Jim Boatman
Matt Daggett
Rita Leonard
Enrique Lopez
Richard Sims

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF QUAIL VALLEY WATER DISTRICT**
Held at 24750 Sand Canyon Road, Tehachapi, CA
On Saturday, May 27th, 2017 at 8:30 AM.

1. Roll Call.

Meeting called to order at 8:30 A.M. There were present, representing a quorum:

*Director Daggett;
Director Leonard;
Director Lopez;
Director Sims.*

*Also present:
Secretary Cantrell;
General Manager Hardenbrook.*

2. Adoption of Agenda.

Director Lopez moved, seconded by Director Leonard, to adopt Agenda. Motion approved by unanimous consent.

3. Public comments for NON-agenda items.

None.

4. Consent Calendar:

4.1. Approve minutes from Regular Meeting of 4/29/17.

Director Leonard moved, seconded by Director Sims, to approve consent calendar. Motion approved by unanimous consent.

5. Presentations:

5.1. Update on Prop 84 Pipeline project. (General Manager Hardenbrook)

General Manager Hardenbrook informed Board of contractor work stoppage while awaiting approval of change order, issues and concerns encountered to date and progress with preparing bid documents for remaining phases.

5.2. Update on new connections. (General Manager Hardenbrook)

General Manager Hardenbrook advised Board regarding completion of the water main extension on Transvaal approximately 550 feet north of Tanganda to add a new connection at lot 50 of 3242 and completion of installation of new connection to Lot 33, Map 6717.



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5.3. Update on Umtali Road project. (General Manager Hardenbrook)

General Manager Hardenbrook advised Board that plans were submitted to Kern County outlining 3 different approaches to relocating water lines along Umtali along with cost estimates for each and discussed the advantages and disadvantages of each approach.

6. Action Items:

6.1. Discussion of monthly financial statements and consideration and possible action to approve payments for April. (General Manager Hardenbrook)

General Manager Hardenbrook lead an overview of financial reports and payments made in April. Director Leonard moved, seconded by Director Daggett, to approve payments for April. Motion approved by unanimous consent.

6.2. Consideration and possible action to appoint Board President. (General Manager Hardenbrook)

General Manager Hardenbrook advised Board that position of Board President remains vacant with the resignation of Director Casteel and that the Board should address the vacancy. Director Sims moved, seconded by Director Lopez, to appoint Director Daggett as Board President. Motion approved by unanimous consent.

6.3. Consideration and possible action on expiration of right-of-redemption period on property sold to District for unpaid fees. (General Manager Hardenbrook)

No action taken.

6.4. Consideration and possible action on response to Grand Jury recommendations. (General Manager Hardenbrook)

General Manager Hardenbrook provided a draft response to the Kern County Grand Jury report. Director Lopez moved, seconded by Director Sims, to send response as presented. Motion approved by unanimous consent.

6.5. Consideration and possible action on Umtali Road water main relocation project. (General Manager Hardenbrook)

General Manager explained the approximate cost of the pipeline relocation and that discussions continue with Kern County on funding the project, the cost is an unbudgeted expense and exceeds the General Manager's spending authority and that due to the limited time to complete the relocation, suggested a conditional approval for the expenditure of funds for the project up to the cost estimate and provided funding for the project is provided. General Manager Hardenbrook further explained that the relocation of water lines along Umtali is categorically exempt from CEQA as the lines are less than 16" in size and further are facilities being replaced with substantially the same size facilities under 14CCR §15303(c). Director Daggett moved, seconded by Director Sims, to authorize expenditures necessary to relocate lines up to the project cost estimate and provided funding is provided and to declare the project CEQA exempt under 14CCR §13503(c). Motion approved by unanimous consent.



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- 6.6. Consideration and possible action to create two temporary Maintenance Worker I positions. (General Manager Hardenbrook)
General Manager Hardenbrook explained the need for additional staff to relocate water lines on Umtali Road and requested Board approval to add 2 temporary positions for the duration of the proposed project. Director Leonard moved, seconded by Director Sims, to create 2 Maintenance Worker I positions to the QVWD organization chart to be filled for the duration of the proposed project, both positions to be full-time, temporary positions. Motion approved by unanimous consent.
- 6.7. Consideration and possible action on rental agreement for backhoe. (General Manager Hardenbrook)
No action taken.
7. Reports of Officers, Board Members and Standing Committees.
None.
8. Report of General Manager.
General Manager Hardenbrook presented a written report and provided a brief overview.
9. Board Members' Requests for Future Agenda Items.
None.

There being no further business before the Board, upon motion by Director Sims, the meeting was adjourned at 9:53.

I attest this is a true and complete copy of the minutes of a regular meeting of the Board as read and approved by the Board of Directors of the Quail Valley Water District.

Richard Cantrell, Secretary

