



A STATE OF
CALIFORNIA
PUBLIC
AGENCY

QUAIL VALLEY WATER DISTRICT

BOARD OF DIRECTORS

Dan Casteel
Richard Sims
Oscar Perez
Rita Leonard
David Romo

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF QUAIL VALLEY WATER DISTRICT

Held at 24750 Sand Canyon Road, Tehachapi, CA
Saturday, February 27th, 2016 at 8:30 AM.

1. Roll Call.

Meeting called to order at 8:30 A.M. There were present, representing a quorum:

Director Casteel;

Director Sims;

Director Leonard.

Also present were Secretary Cantrell and General Manager Hardenbrook.

2. Adoption of Agenda.

Director Sims moved, seconded by Director Leonard, to adopt agenda as presented. Motion approved by unanimous consent.

3. Public comments for NON-agenda items.

None.

4. Consent Calendar:

4.1. Approve minutes from Regular Meeting of 1/31/16.

4.2. Approve payments for January.

Director Casteel moved, seconded by Director Perez, to approve consent calendar. Motion approved by unanimous consent.

5. Presentations:

None.

6. Action Items:

6.1. Consideration and possible action to review and adjust District spending authority policies. (GM Hardenbrook)

General Manager Hardenbrook presented a suggested Delegation of Expenditure Approval Authority policy for consideration. Director Sims moved, seconded by Director Casteel to adopt Delegation of Expenditure Approval Authority policy. Motion approved by unanimous consent.

6.2. Consideration and possible action approving employee time-off policy. (GM Hardenbrook)



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General Manager Hardenbrook presented a suggested Employee Leave policy for consideration. Director Sims moved, seconded by Director Leonard to adopt Employee Leave policy. Motion carried by unanimous consent.

6.3. Consideration and possible action adopting District conflict of interest code. (GM Hardenbrook)
General Manager Hardenbrook presented a suggested Quail Valley Water District Conflict of Interest Code. Director Sims moved, seconded by Director Casteel to adopt Quail Valley Water District Conflict of Interest Code. Motion carried by unanimous consent.

6.4. Consideration and possible action adopting Resolution 02-2016, A RESOLUTION BY THE GOVERNING BODY OF QUAIL VALLEY WATER DISTRICT DESIGNATING A REPRESENTATIVE TO APPROVE CLAIMS FOR REIMBURSEMENT, AND DESIGNATING A REPRESENTATIVE TO APPROVE THE BUDGET AND EXPENDITURE SUMMARY.
Director Sims moved, seconded by Director Casteel to adopt Resolution 02-2016. Motion approved with 3 ayes.

7. Reports of Officers, Board Members and Standing Committees.
None.
8. Report of General Manager.
General Manager Hardenbrook presented a monthly report of activities.
9. Board Members' Requests for Future Agenda Items.
None.

Meeting adjourned at 10:00 AM.

I attest this is a true and complete copy of the minutes of a regular meeting of the Board of as read and approved by the Board of Directors of the Quail Valley Water District.


Richard Cantrell, Secretary