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# QUAIL VALLEY WATER DISTRICT

## BOARD OF DIRECTORS

Jim Boatman  
Dan Casteel  
Rita Leonard  
Enrique Lopez  
Richard Sims

### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF QUAIL VALLEY WATER DISTRICT

Held at 24750 Sand Canyon Road, Tehachapi, CA  
Saturday, December 17<sup>th</sup>, 2016 at 8:30 AM.

1. Roll Call.

*Meeting called to order at 8:39 A.M. There were present, representing a quorum:*

*Director Boatman;  
Director Casteel;  
Director Leonard;  
Director Lopez;  
Director Sims.*

*Also present:*

*Secretary Cantrell;  
General Manager Hardenbrook;*

2. Adoption of Agenda.

*Director Castell moved, seconded by Director Leonard, to adopt Agenda. Motion approved by unanimous consent.*

3. Public comments for NON-agenda items.

*None*

4. Consent Calendar:

4.1. Approve minutes from Regular Meeting of 10/29/16.

*Director Leonard moved, seconded by Director Boatman, to approve consent calendar. Motion approved by unanimous consent.*

5. Presentations:

5.1. Update on Prop 84 Pipeline project. (General Manager Hardenbrook)

*General Manager Hardenbrook provided Board with an update on the pipeline portion of the District Prop 84 construction project.*

5.2. Update on Umtali Road project. (General Manager Hardenbrook)

*General Manager Hardenbrook provided Board with an update on the impact of Kern County's planned paving of Umtali Road to QVWD facilities and potential costs.*



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5.3. Update on MVA Special Meeting of Members, election, Annual Meeting, election. (General Manager Hardenbrook)

*General Manager Hardenbrook provided Board with an update on Mountain Valley Association including results elections, annual meeting of members and special meeting of members.*

5.4. Update on PUC filing of PVWC. (General Manager Hardenbrook)

*General Manager Hardenbrook provided Board with an update on QVWD's protest to PVWC's PUC filing to extend service area.*

## 6. Action Items:

6.1. Consideration and possible action to review and approve 2016 Audit. (General Manager Hardenbrook)

*General Manager Hardenbrook presented draft 2016 audit for Board consideration. Director Lopez moved, seconded by Director Boatman, to approve 2016 audit with revision to "Note 4" and correction of typographical errors noted. Motion approved by unanimous consent.*

6.2. Discussion of monthly financial statements and consideration and possible action to approve payments for October and November. (General Manager Hardenbrook)

*Treasurer Cantrell presented monthly financial statements to Board for review and discussion. General Manager Hardenbrook provided Board with information regarding expenses exceeding revenues primarily due to unreimbursed Prop 84 project expenses and the need for the District to accept a short-term loan to pay obligations in December to be paid back in January upon receipt of property tax revenue. Director Sims requested information from staff regarding acceptance of PayPal from customers for water service payments. Director Sims moved, seconded by Director Leonard, to approve payments for October and November.*

6.3. Consideration and possible action to continue or discontinue connection fee discount. (General Manager Hardenbrook)

*General Manager Hardenbrook informed Board that 2 property owners have expressed an interest in purchasing 3 connections in January and that there have been a few other inquiries regarding the current discount for connection fees during construction project. Director Leonard moved, seconded by Director Lopez, to extend discount through March 31, 2017. Motion approved by unanimous consent.*

6.4. Consideration and possible action approving employee year-end bonuses. (General Manager Hardenbrook)

*General Manager recommended Board continue past practice of approving year-end bonus to hourly employees equal to 1 week average pay for prior year. Director Leonard moved, seconded by Director Boatman, to approve year-end bonus for hourly employees, bonus to be equal to 1 week average pay for prior year. Motion approved by unanimous consent.*

6.5. Consideration and possible action regarding Hackamore well improvements. (General Manager Hardenbrook)

*No action taken.*



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- 6.6. Consideration and possible action on sale of Lot 30/Tract 3312. (General Manager Hardenbrook)  
*No action taken.*
- 6.7. Consideration and possible action to annex property south of current District boundary. (President Casteel)  
*No action taken. Staff to continue investigating.*
7. Reports of Officers, Board Members and Standing Committees.  
*None.*
8. Report of General Manager.  
*Attached report presented by General Manager Hardenbrook.*
9. Board Members' Requests for Future Agenda Items.  
*None.*

*There being no further business before the Board, Director Casteel moved to adjourn. Motion approved by unanimous consent.*

I attest this is a true and complete copy of the minutes of a regular meeting of the Board as read and approved by the Board of Directors of the Quail Valley Water District.

Richard Cantrell, Secretary

