



A STATE OF
CALIFORNIA
PUBLIC
AGENCY

QUAIL VALLEY WATER DISTRICT

BOARD OF DIRECTORS

Dan Casteel
Randy Hardenbrook
Oscar Perez
Vacant
David Romo

December 11, 2015

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF QUAIL VALLEY WATER DISTRICT

Held at 24750 Sand Canyon Road, Tehachapi, CA
Saturday, November 14th, 2015 at 8:00 AM.

1. Roll Call.

At 8:11 A.M. President Hardenbrook called the meeting to order. There were present, representing a quorum:

*Director Hardenbrook
Director Perez
Director Romo*

Also present were Secretary Cantrell and Dick Sims.

2. Adoption of Agenda.

Director Romo moved to adopt agenda. Motion approved by unanimous consent.

3. Public comments for NON-agenda items.

None

4. Consent Calendar:

4.1. Approve minutes from Regular Meeting of 10/31/15.

4.2. Approve payments for October.

Director Perez moved to adopt consent calendar. Motion approved by unanimous consent.

5. Presentations:

None

6. Action Items:

6.1. Consideration and possible action to fill vacant Board position. (President Hardenbrook)

Director Perez moved that Rita Leanord be appointed to fill seat vacated by Linda Rezac for the remainder of the term of office. Motion approved by unanimous consent.

- 6.2. Consideration and possible action to fill vacant General Manager position. (President Hardenbrook)
Director Perez moved that Director Hardenbrook be appointed to act as interim General Manager until position is filled noting that Director Hardenbrook is currently the system operator and holds current Distribution Operator and Treatment Operator certificates issued by the State of California. Motion approved by unanimous consent with Director Hardenbrook abstaining.
- 6.3. Consideration and possible action setting date for December meeting of the Board. (President Hardenbrook)
Director Perez moved that the regular meeting of the Board on December 26th, 2015 be rescheduled to December 19th, 2015 at 8:30 AM to avoid conflict with Christmas holiday. Motion approved by unanimous consent.
- 6.4. Consideration and possible action to award 2015 employee holiday bonus. (President Hardenbrook)
President Hardenbrook moved that employees receive a Holiday bonus and that the bonus be computed based on the individual earnings for the previous year divided by 52 weeks. Motion approved by unanimous consent with Director Perez abstaining.
- 6.5. Consideration and possible action to purchase or lease service-type vehicle for District business. (President Hardenbrook)
President Hardenbrook stated that District may utilize his personally owned service truck for District business if District wished to be listed as registered owner and be responsible for insurance, registration and all other costs of operation while President Hardenbrook remains as legal owner of the vehicle, until such time as either party wishes to terminate such agreement. Director Perez moved that in order to conserve capital, the District delay purchasing a vehicle at this time and agree to utilize service vehicle owned by President Hardenbrook. Motion approved by unanimous consent with President Hardenbrook abstaining.
- 6.6. Consideration and possible action adopting resolution 05-2015, a RESOLUTION AUTHORIZING THE PRESIDENT OF THE BOARD OF DIRECTORS OF QUAIL VALLEY WATER DISTRICT TO ACCEPT AND CONSENT TO DEED OR GRANTS CONVEYING INTEREST OR EASEMENT. (President Hardenbrook)
President Hardenbrook read motion and explained purpose. Director Perez moved to adopt motion 05-2015. Motion approved by unanimous consent.
- President Hardenbrook moved to adjourn meeting until conclusion of public hearing. Motion approved by unanimous consent.*
- 6.7. Public Hearing: **Notice is Hereby Given that on the 14th day of November, 2015 at 10:00 AM in the District office located at 24750 Sand Canyon Road, Tehachapi, CA 93561, the Quail Valley Water District ("District") will conduct a public hearing on the proposal to adjust and increase its water rates, charges, and other fees. At said time, the District will hear and consider all objections and protests, if any, to said adjustments.**
Public hearing was opened at 10:00 AM on November 14th, 2015 at which time President Hardenbrook solicited comments from those in attendance and proceeded to explain purpose of hearing, purpose of rate increase, and basis of rate study. President Hardenbrook answered questions posed by members of the public present. At 10:48 on November 14th, 2015, with no further questions being put forth and no protests having been received, President Hardenbrook closed the public hearing and called the adjourned regular meeting of the Board to order.
- 6.8. Consideration and possible action setting water rates for 2016. (President Hardenbrook)
Director Perez moved that the proposed rates and fees presented for 2016 be adopted to be effective after the December 2015 billing period. Motion approved by unanimous consent.



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7. Reports of Officers, Board Members and Standing Committees.
President Hardenbrook presented a written report of President.
8. Public Comments on Closed Session Items.
No closed session was held.
9. Board Members' Requests for Future Agenda Items.
None.

Meeting adjourned at 11:08 A.M.

I attest this is a true and complete copy of the minutes of a regular meeting of the Board as read and approved by the Board of Directors of the Quail Valley Water District.



Richard Cantrell, Secretary

