



A STATE OF
CALIFORNIA
PUBLIC
AGENCY

QUAIL VALLEY WATER DISTRICT

BOARD OF DIRECTORS

Dan Casteel
Richard Sims
Oscar Perez
Rita Leonard
David Romo

December 19, 2015

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF QUAIL VALLEY WATER DISTRICT

Held at 24750 Sand Canyon Road, Tehachapi, CA
Saturday, December 19th, 2015 at 8:30 AM.

1. Administered Oath of Office to incoming Board members.
Oscar Perez, David Romo, and Rita Leonard
2. Roll Call.
At 8:35 Manager Hardenbrook called the meeting to order. There were present, Representing a quorum:

*Director Perez
Director Romo
Director Casteel
Director Sims
Director Leonard*

Also present were Manager Hardenbrook and Secretary Cantrell and 1 member of the public.
3. Adoption of Agenda.
Director Romo moved to adopt agenda, Director Perez Seconded. Motion approved by unanimous consent.
4. Public comments for NON-agenda items.
None
5. Reorganization of Board
*Director Sims Nominated Director Romo to be President, Seconded by Director Perez.
Director Perez (vice President) and Secretary Cantrell to remain in their positions
All approved by unanimous consent.*
6. Consent Calendar:
 - 6.1. Approve minutes from Regular Meeting of 11/14/15.
 - 6.2. Approve payments for November.
Director Romo Moved and Seconded by Director Casteel, approved by unanimous consent.



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7. Presentations:

- 7.1. Update on District finances including review of assets, profit & loss statement, cash flow statement and balance sheet
By Manager Hardenbrook
- 7.2. Update on status of property and easement acquisitions. (Interim General Manager Hardenbrook)
By Manager Hardenbrook
- 7.3. Update on status of Proposition 84 construction phase funding agreement. (Interim General Manager Hardenbrook)
By Manager Hardenbrook

8. Action Items:

- 8.1. Consideration and possible action to fill vacant General Manager Position. (Interim General Manager Hardenbrook)
Manager Hardenbrook handed out Employment agreement for the Board to look over before next meeting. No Action.
- 8.2. Consideration and possible action to approve organizational chart proposed by Interim GM. (Interim General Manager Hardenbrook)
*Manager Hardenbrook proposed Organizational chart for the District.
Director Romo moved and seconded by Director Leonard. Approved with 1 change by unanimous consent.*
- 8.3. Consideration and possible action to provide office space to Reve Environmental for project management. (Interim General Manager Hardenbrook)
Brief Discussion on this, No Action taken.
- 8.4. Consideration and possible action to provide Sand Canyon CERT team storage space for sand for emergency sand bags. (Director Romo)
Oscar moved and seconded by Director Romo, Approved by unanimous consent.
- 8.5. Consideration and possible action to appoint Randy Hardenbrook as representative of Quail Valley Water District in all matters related to Lot 197 of Tract 3312 and Mountain Valley Association including voting in any election of said association. (Interim General Manager Hardenbrook)
Director Casteel moved and seconded by Director Romo, Approved by unanimous consent.
- 8.6. Consideration and possible action adopting updated Emergency Response Plan. (Interim General Manager Hardenbrook)
Manager Hardenbrook handed a copy to each director and went through the whole plan explaining each part of the action plan. Other than that No Action taken.



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9. Reports of Officers, Board Members and Standing Committees.
None

10. Report of General Manager.
By Manager Hardenbrook

11. Board Members' Requests for Future Agenda Items.
None

Meeting adjourned at 10:34 A.M.

I attest this is a true and complete copy of the minutes of a regular meeting of the Board as read and approved by the Board of Directors of the Quail Valley Water District.

A handwritten signature in blue ink, appearing to read "Richard Cantrell", written over a horizontal line.

Richard Cantrell, Secretary

