



A STATE OF
CALIFORNIA
PUBLIC AGENCY

QUAIL VALLEY WATER DISTRICT

BOARD OF DIRECTORS

Mike Biglay
Enrique Lopez
Dawn Shiells
James Sweany
Catherine Tate

AGENDA FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS OF QUAIL VALLEY WATER DISTRICT

To be held at 24750 Sand Canyon Road, Tehachapi, CA
Saturday, February 24, 2024, at 8:30 AM.

All attendees are reminded to follow all State and Local health and safety recommendations and guidance for attending meetings.

NOTE: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawnette Boatman at 661-822-1923 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials are available for public review at the District office, 24750 Sand Canyon Road, Tehachapi. Please contact Dawnette Boatman for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meetings will not be permitted and offenders will be requested to leave.

Each agenda item shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

The public shall have an opportunity to comment on non-agenda items at the beginning of the meeting. Public shall have an opportunity to comment on each agenda item prior to any action taken.

1. Roll Call.
2. Adoption of Agenda.
3. Public comments for NON-agenda items.
4. Consent Calendar:
 - 4.1. Approve Minutes from Regular Meeting of 1/27/2024.
5. Action Items:
 - 5.1. Discussion of monthly financial statements and consideration and possible action to approve payments for January 2024. (General Manager Hardenbrook)
 - 5.2. Discussion and possible action approving property owner's request to construct a domestic well in Section 32. (General Manager Hardenbrook)

- 5.3. Discussion and possible action on termination of sale agreement with CSWR. (General Manager Hardenbrook)
- 5.4. Discussion and possible action to approve purchase of used John Deere backhoe and other miscellaneous equipment from General Manager Hardenbrook. (General Manager Hardenbrook)
- 5.5. Discussion and possible action to enter into loan agreement with General Manager Hardenbrook for repayment of loans, employee reimbursements and expenses. (General Manager Hardenbrook)
- 5.6. Discussion and possible action to declare Ditch Witch trencher as surplus and offer sale of same. (General Manager Hardenbrook)
- 5.7. Discussion and possible action rescheduling Regular Meeting of March 30, 2024 to avoid conflict with Easter Weekend. (General Manager Hardenbrook)
- 5.8. Discussion and possible action approving PTO policy. (General Manager Hardenbrook)
- 5.9. Discussion and possible action to approve step increases to employee pay rates. (General Manager Hardenbrook)
- 5.10. Discussion and possible action directing General Manager to request counsel investigate validity of District assessing property tax previously approved and assessed but not assessed in at least 15 years. (General Manager Hardenbrook)
6. Reports of General Manager.
 - 6.1. General Manager's report.
 - 6.2. Update on Prop 84 project.
 - 6.3. Update on wells, reservoirs, and system status.
7. Board Members' Requests for Future Agenda Items
8. Adjournment.



A STATE OF
CALIFORNIA
PUBLIC AGENCY

QUAIL VALLEY WATER DISTRICT

BOARD OF DIRECTORS

Mike Biglay
Enrique Lopez
James Sweany
Catherine Tate
Dawn Sheills

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF QUAIL VALLEY WATER DISTRICT

Held at 24750 Sand Canyon Road, Tehachapi, CA
Saturday, January 27, 2024, at 8:30 AM.

1. Roll Call.

Meeting called to order at 8:36 AM. There were present, representing a quorum:

Director Biglay;

Director Lopez;

Dawn Sheills;

James Sweany.

Absent were Director Tate.

2. Adoption of Agenda.

Director Sweany moved, seconded by Director Sheills, to adopt agenda. Motion approved by unanimous assent.

3. Public comments for NON-agenda items.

None.

4. Consent Calendar:

4.1. Approve Minutes from Regular Meeting of 11/25/2023.

Director Biglay moved, seconded by Director Lopez to approve consent calendar. Motion approved by unanimous assent.

5. Action Items:

5.1. Discussion of monthly financial statements and consideration and possible action to approve payments for November and December 2023. (General Manager Hardenbrook)

General Manager Hardenbrook led a review and explanation of financial statements.

Director Sweany moved, seconded by Director Biglay, to approve payments for November and December 2023. Motion approved by unanimous assent.

- 5.2. Discussion and possible action approving property owner's request to construct a domestic well in Section 32. (General Manager Hardenbrook)
Director Biglay moved, seconded by Director Sheills, to approve permitting property owner to construct up to 3 wells on various parcels in parcel map 32 subject to conditions to be set forth in well permit which staff is directed to draft with approval of counsel for Board approval at next regular meeting. Motion approved by unanimous assent.
- 5.3. Discussion and possible action to declare Montclair Well #1 on Montclair Circle as surplus and offer sale of same to property owner. (General Manager Hardenbrook)
Director Biglay motioned, seconded by Director Lopez, to declare Montclair Well #1 on Montclair Circle as surplus and offer sale of same to property owner. Motion approved by unanimous assent.
- 5.4. Discussion and possible action approving PTO Policy. (General Manager Hardenbrook)
No action.
6. Reports of General Manager.
- 6.1. General Manager's report.
No update provided.
- 6.2. Update on CSWR acquisition.
No update provided.
- 6.3. Update on Prop 84 project.
General Manager Hardenbrook provided Board with a verbal report.
- 6.4. Update on wells, reservoirs, and system status.
General Manager Hardenbrook provided Board with a verbal report.
7. Board Members' Requests for Future Agenda Items:
None.
8. Adjournment.
Director Biglay motioned to adjourn at 9:34. Motion approved by unanimous assent.

I attest this is a true and complete copy of the minutes of a regular meeting of the Board as read and approved by the Board of Directors of the Quail Valley Water District.

Dawnette Boatman, Secretary

**Quail Valley Water District
Statement of Cash Flows
July 2023 through January 2024**

	Jul '23 - Jan 24
OPERATING ACTIVITIES	
Net Income	
Adjustments to reconcile Net Income to net cash provided by operations:	
137000 · Accounts Receivable	-10,615.17
137000 · Accounts Receivable:137121 · Accounts Receivable	
137000 · Accounts Receivable:137126 · Accounts Rec-Conn-Fees	
12100 · Inventory Asset	-10,398.82
146000 · Inventory of Material and Suppl	-4,675.58
222000 · Accounts Payable	-454.18
222200 · Acc Payable - Cal Cards	-341.11
222200 · Acc Payable - Cal Cards:222201 · 4344 Acc Payable-CalCard-Randy	3,587.14
222200 · Acc Payable - Cal Cards:222207 · 6227 Izzy - Cal Card	-15,634.39
222200 · Acc Payable - Cal Cards:222208 · 6201 Dawnette - Cal Card	177.39
226000 · Deposits:226200 · Service Connection/Meter Deposil	1,155.07
229000 · Taxes Accrued:229331 · 331 - Federal Taxes	-45.15
229000 · Taxes Accrued:229333 · 333 - Calif State Taxes	691.45
230000 · Other Current Liabilities:230102 · May 2018 Voluntary Rate Increas	-310.08
Net cash provided by Operating Activities	6,404.26
	868.45
	<u>-1,622.69</u>
	-31,215.41
INVESTING ACTIVITIES	
110000 · Property, Plant & Equipment:112000 · Construction in Progress	
110000 · Property, Plant & Equipment:112000 · Construction in Progress:1128400 · Prop 84 Construction Project	-90.00
110000 · Property, Plant & Equipment:115000 · Accumulated Depreciation and Am:115100 · Depreciation, Plant In Service:1	-37.32
110000 · Property, Plant & Equipment:115000 · Accumulated Depreciation and Am:115100 · Depreciation, Plant In Service:1	3,626.70
110000 · Property, Plant & Equipment:115000 · Accumulated Depreciation and Am:115100 · Depreciation, Plant In Service:1	595.04
110000 · Property, Plant & Equipment:115000 · Accumulated Depreciation and Am:115100 · Depreciation, Plant In Service:1	7,382.98
120000 · Investments, Restricted Assets:125000 · Other Long-Term Assets:125100 · A/R Connection Fees	3,550.49
Net cash provided by Investing Activities	685.59
	15,713.48
FINANCING ACTIVITIES	
212000 · Due To Other Gov Agencies:212300 · Due To Other Local Agencies	
Net cash provided by Financing Activities	-53.00
Net cash increase for period	-53.00
Cash at beginning of period	-15,554.93
Cash at end of period	50,207.83
	<u>34,652.90</u>

**Quail Valley Water District
Statement of Cash Flows
January 2024**

	Jan 24
OPERATING ACTIVITIES	
Net Income	
Adjustments to reconcile Net Income to net cash provided by operations:	
137000 · Accounts Receivable	-2,794.47
137000 · Accounts Receivable:137121 · Accounts Receivable	
137000 · Accounts Receivable:137126 · Accounts Rec-Conn-Fees	-694.50
222000 · Accounts Payable	5,796.48
222200 · Acc Payable - Cal Cards:222201 · 4344 Acc Payable-CalCard-Randy	-114.32
222200 · Acc Payable - Cal Cards:222207 · 6227 Izzy - Cal Card	-12,019.18
222200 · Acc Payable - Cal Cards:222208 · 6201 Dawnette - Cal Card	1,201.91
229000 · Taxes Accrued:229331 · 331 - Federal Taxes	219.02
229000 · Taxes Accrued:229333 · 333 - Calif State Taxes	942.18
230000 · Other Current Liabilities:230102 · May 2018 Voluntary Rate Increas	1,445.04
Net cash provided by Operating Activities	326.33
	-1,622.69
	-7,314.20
INVESTING ACTIVITIES	
120000 · Investments, Restricted Assets:125000 · Other Long-Term Assets:125100 · A/R Connection Fees	
Net cash provided by Investing Activities	99.31
Net cash increase for period	99.31
Cash at beginning of period	-7,214.89
Cash at end of period	41,867.79
	<u>34,652.90</u>

Quail Valley Water District Profit & Loss January 2024

Jan 24

Ordinary Income/Expense

Income

410000 · Operating Revenues (Revenue related to District operations)		
411000 · Water Sales (This account accumulates all costs in accounts 401110-4011799.)		11,252.51
411100 · Water Sales - Residential (This account includes revenues earned from water supplied to single or multiple fam		-3,064.99
411000 · Water Sales (This account accumulates all costs in accounts 401110-4011799.) - Other		
Total 411000 · Water Sales (This account accumulates all costs in accounts 401110-4011799.)		8,187.52
421000 · Water Services (This account accumulates all costs in accounts 402110-402159.)		
421500 · Water Services-Other (This account includes billings for customer installations of meters and service connecti		
421550 · Late Fees		234.40
421580 · Disconnect Notice Fee		240.00
421590 · Disconnection Fee		250.00
Total 421500 · Water Services-Other (This account includes billings for customer installations of meters and service co		724.40
Total 421000 · Water Services (This account accumulates all costs in accounts 402110-402159.)		724.40
Total 410000 · Operating Revenues (Revenue related to District operations)		8,911.92
490000 · Non-Operating Revenues (This account accumulates all costs from accounts 409100-409899.)		
491000 · Non-Operating Revenue - Rents (This account includes all rent revenues from land, buildings, or other property		775.00
492000 · Non-Operating - Interest Revenu (This account includes interest revenues on special deposits, loans, notes, ad		89.09
Total 490000 · Non-Operating Revenues (This account accumulates all costs from accounts 409100-409899.)		864.09
Total Income		9,776.01

Gross Profit

9,776.01

Expense

Merchant deposit fees		141.93
500000 · Operating Expenses		
510000 · Source of Supply		
511000 · Supervision, Labor & Expense (This account includes the cost of labor and materials used and expenses incurred		0.00
512000 · Maintenance-Structure & Improv (This account includes the cost of labor and materials used and expenses incur		0.00
Total 510000 · Source of Supply		0.00
520000 · Pumping (521000-Operation of pumping plant. 522000-Operation & maintenance of pumping plant. 523000-Energy c		
521000 · Supervision, Labor & Expense (This account includes the cost of labor and materials used and expenses incurred		0.00
522000 · Maintenance-Structures & Improv (This account includes the costs of labor and materials used and expenses incu		
522661 · Wages-Maintenance, Pumping (Wages and salaries related to maintenance of pumping facilities.)		0.00
Total 522000 · Maintenance-Structures & Improv (This account includes the costs of labor and materials used and expense		0.00
523000 · Fuel or Power Purchased-Pumping (This account includes the cost of fuel or power purchased which is used dire		
523103 · SCE Montclair 1		331.50
523108 · SCE Tangan/Bloemfontein		15.60
523111 · SCE Hackamore		22.46
523273 · SCE Country CynBooster		19.22
Total 523000 · Fuel or Power Purchased-Pumping (This account includes the cost of fuel or power purchased which is used		388.78
Total 520000 · Pumping (521000-Operation of pumping plant. 522000-Operation & maintenance of pumping plant. 523000-En		388.78
530000 · Water Treatment (531000-Operation of Water Treatment Plant (includes sampling) 532000-Maintenance & repair of		
531000 · Supervision, Labor & Expense (This account includes the cost of labor and materials used and expenses incurred		
531200 · Water Quality Testing		245.00
531000 · Supervision, Labor & Expense (This account includes the cost of labor and materials used and expenses incurred		180.00
Total 531000 · Supervision, Labor & Expense (This account includes the cost of labor and materials used and expenses in		425.00
532000 · Maintenance-Structures & impro (This account includes the costs of labor and materials used and expenses incu		0.00
Total 530000 · Water Treatment (531000-Operation of Water Treatment Plant (includes sampling) 532000-Maintenance & rep		425.00
540000 · Transmission & Distribution (541000-Operation of Distribution Plant 542000-Repair & Maintenance of Distributi		
541000 · Supervision, Labor & Expense (This account includes the cost of labor and materials used and expenses incurred		
541661 · Wages, Transmission & Distribut (Wages and salaries related to supervision and operation of transmission and d		486.00
Total 541000 · Supervision, Labor & Expense (This account includes the cost of labor and materials used and expenses in		486.00
542000 · Maintenance-Structures & Improv (This account includes the cost of labor and materials used and expenses incur		
542661 · Wages, Transmission & Distribut (Wages and salaries related to the maintenance of transmission and distributio		
5426611 · FLUSHING		0.00
542661 · Wages, Transmission & Distribut (Wages and salaries related to the maintenance of transmission and distributio		100.00
Total 542661 · Wages, Transmission & Distribut (Wages and salaries related to the maintenance of transmission and distr		100.00
Total 542000 · Maintenance-Structures & Improv (This account includes the cost of labor and materials used and expenses		100.00
Total 540000 · Transmission & Distribution (541000-Operation of Distribution Plant 542000-Repair & Maintenance of Dist		586.00
550000 · Customer Accounts (551000-meter reading, billing, maintaining customer accounts. 552000-Uncollectable account		
551000 · Supervision, Meter Reading & Ot (This account includes the costs of labor and materials used and expenses incu		
551661 · Wages, Customer Accounts (Wages and salaries related to maintenance of customer accounts including meter readin		150.00
Total 551000 · Supervision, Meter Reading & Ot (This account includes the costs of labor and materials used and expense		150.00
Total 550000 · Customer Accounts (551000-meter reading, billing, maintaining customer accounts. 552000-Uncollectable a		150.00

Quail Valley Water District Profit & Loss January 2024

	Jan 24
560000 · Administrative & General	
561000 · Salaries (This account includes salaries and other considerations (but not Directors' fees) for services of of	833.86
561681 · Wages, Administration (Wages and salaries related to general administration not chargeable to a specific accou	1,914.00
561000 · Salaries (This account includes salaries and other considerations (but not Directors' fees) for services of of	
Total 561000 · Salaries (This account includes salaries and other considerations (but not Directors' fees) for services	2,747.86
562000 · Office Supplies & Other Expense (This account includes office supplies and other expenses incurred in connecti	
562720 · Bank Charges	13.57
562730 · Office Supplies	1,071.34
562760 · Com-Telephone-Internet	241.17
562770 · Utilities-Office	
562771 · SCE Office	200.44
562772 · Propane Office	437.53
Total 562770 · Utilities-Office	637.97
562780 · Dues & Subscriptions	
Total 562000 · Office Supplies & Other Expense (This account includes office supplies and other expenses incurred in co	40.00
563000 · Contractual Services (This account includes the fees and expenses of professional consultants and others for	2,004.05
565000 · Employee Retirement & Benefits (This account includes charges to provide for payment of benefits to retired em	
565663 · Employee Reimbursement	221.75
565664 · Workers Comp Insurance	
565000 · Employee Retirement & Benefits (This account includes charges to provide for payment of benefits to retired em	0.00
Total 565000 · Employee Retirement & Benefits (This account includes charges to provide for payment of benefits to reti	453.76
568000 · Maintenance-General Plant (This account includes the costs assignable to customer accounts, sales and administ	880.00
568100 · Building Maintenance	
Total 568000 · Maintenance-General Plant (This account includes the costs assignable to customer accounts, sales and ad	1,333.76
568640 · Op Expenses Auto	
568646 · Fuel - Auto	20.00
Total 568640 · Op Expenses Auto	582.24
Total 568000 · Maintenance-General Plant (This account includes the costs assignable to customer accounts, sales and ad	582.24
560000 · Administrative & General - Other	602.24
Total 560000 · Administrative & General	-619.05
570000 · Other Operating Expenses	
572000 · Taxes (This account includes the amount of federal, state, county, municipal and other taxes, which are proper	6,290.61
Total 570000 · Other Operating Expenses	119.64
Total 500000 · Operating Expenses	119.64
660000 · Payroll Expenses (Payroll expenses)	7,960.03
Total Expense	4,468.52
Net Ordinary Income	12,570.48
Net Income	-2,794.47
	-2,794.47

Quail Valley Water District

Profit & Loss

July 2023 through January 2024

Jul '23 - Jan 24

Ordinary Income/Expense	Jul '23 - Jan 24
Income	
410000 · Operating Revenues (Revenue related to District operations)	
411000 · Water Sales (This account accumulates all costs in accounts 401110-4011799.)	
411100 · Water Sales - Residential (This account includes revenues earned from water supplied to single or multiple fam	77,133.79
411000 · Water Sales (This account accumulates all costs in accounts 401110-4011799.) - Other	-3,064.99
Total 411000 · Water Sales (This account accumulates all costs in accounts 401110-4011799.)	74,068.80
421000 · Water Services (This account accumulates all costs in accounts 402110-402159.)	
421500 · Water Services-Other (This account includes billings for customer installations of meters and service connecti	
421550 · Late Fees	2,367.04
421580 · Disconnect Notice Fee	450.00
421590 · Disconnection Fee	250.00
Total 421500 · Water Services-Other (This account includes billings for customer installations of meters and service co	3,067.04
421515 · 515 - Account Transfer Fee	150.00
Total 421000 · Water Services (This account accumulates all costs in accounts 402110-402159.)	3,217.04
Total 410000 · Operating Revenues (Revenue related to District operations)	77,285.84
490000 · Non-Operating Revenues (This account accumulates all costs from accounts 409100-409899.)	
491000 · Non-Operating Revenue - Rents (This account includes all rent revenues from land, buildings, or other property	5,475.00
492000 · Non-Operating - Interest Revenu (This account includes interest revenues on special deposits, loans, notes, ad	750.88
493000 · Taxes and Assessments (This account accumulates all charges from accounts 409305-409365.)	
493050 · Property Taxes-Current Secured (All taxes apportioned as a result of levies made against the unsecured roll of	23,493.29
493100 · Property Taxes-Current Unsecured (All taxes apportioned as a result of levies made against the unsecured roll o	4,370.51
493200 · Property Taxes-Prior Unsecured (All taxes apportioned as a result of levies made against the unsecured rolls o	-41.44
493450 · Penalties and Costs On Delinque (Include all amounts apportioned as a result of penalties and costs charged ag	23.75
493500 · Supplemental Property Taxes-Cur (Property tax revenues(secured and unsecured) received pursuant to Chapter 3 o	348.67
493600 · Supplemental-Prior Taxes & Pena (Prior year supplemental roll property taxes, interest and penalties.)	128.31
Total 493000 · Taxes and Assessments (This account accumulates all charges from accounts 409305-409365.)	28,323.09
495000 · Intergovernmental Revenues (This account accumulates all costs in accounts 4095100-4095359.)	
495200 · Homeowners Property Tax Relief (This account includes amount received from the State to compensate the distric	40.05
Total 495000 · Intergovernmental Revenues (This account accumulates all costs in accounts 4095100-4095359.)	40.05
498000 · Other Non-Operating Revenues (This account includes all non-operating revenues, which are not properly includi	
498530 · 530 - Miscellaneous	301.78
Total 498000 · Other Non-Operating Revenues (This account includes all non-operating revenues, which are not properly i	301.78
Total 490000 · Non-Operating Revenues (This account accumulates all costs from accounts 409100-409899.)	34,890.80
Total Income	112,176.64
Cost of Goods Sold	
500000 · Cost of Goods Sold (Costs of items purchased and then sold to customers)	87.83
Total COGS	87.83
Gross Profit	112,088.81
Expense	
Merchant deposit fees	824.09
500000 · Operating Expenses	
510000 · Source of Supply	
511000 · Supervision, Labor & Expense (This account includes the cost of labor and materials used and expenses incurred	0.00
512000 · Maintenance-Structure & Improve (This account includes the cost of labor and materials used and expenses incur	750.00
Total 510000 · Source of Supply	750.00
520000 · Pumping (521000-Operation of pumping plant. 522000-Operation & maintenance of pumping plant. 523000-Energy c	
521000 · Supervision, Labor & Expense (This account includes the cost of labor and materials used and expenses incurred	177.50
522000 · Maintenance-Structures & Improv (This account includes the costs of labor and materials used and expenses incu	
522661 · Wages-Maintenance, Pumping (Wages and salaries related to maintenance of pumping facilities.)	250.00
522000 · Maintenance-Structures & Improv (This account includes the costs of labor and materials used and expenses incu	1,790.67
Total 522000 · Maintenance-Structures & Improv (This account includes the costs of labor and materials used and expense	2,040.67
523000 · Fuel or Power Purchased-Pumping (This account includes the cost of fuel or power purchased which is used direc	
523103 · SCE Montclair 1	2,748.44
523108 · SCE Tangan/Bloemfontein	-70.29
523111 · SCE Hackamore	308.36
523273 · SCE Country CynBooster	-67.15
Total 523000 · Fuel or Power Purchased-Pumping (This account includes the cost of fuel or power purchased which is used	2,919.36
Total 520000 · Pumping (521000-Operation of pumping plant. 522000-Operation & maintenance of pumping plant. 523000-En	5,137.53

Quail Valley Water District Profit & Loss

July 2023 through January 2024

	Jul '23 - Jan 24
530000 · Water Treatment (531000-Operation of Water Treatment Plant (includes sampling) 532000-Maintenance & repair of	
531000 · Supervision, Labor & Expense (This account includes the cost of labor and materials used and expenses incurred	
53100 · Chemicals-Water Quality	708.34
531200 · Water Quality Testing	3,060.50
531661 · Wages, Water Treatment Supervis (Wages and salaries related to supervision and operation of water treatment fa	50.06
531000 · Supervision, Labor & Expense (This account includes the cost of labor and materials used and expenses incurred	877.50
Total 531000 · Supervision, Labor & Expense (This account includes the cost of labor and materials used and expenses in	4,696.40
532000 · Maintenance-Structures & Impro (This account includes the costs of labor and materials used and expenses incu	
Total 530000 · Water Treatment (531000-Operation of Water Treatment Plant (includes sampling) 532000-Maintenance & rep	74.59
540000 · Transmission & Distribution (541000-Operation of Distribution Plant 542000-Repair & Maintenance of Distributi	4,770.99
541000 · Supervision, Labor & Expense (This account includes the cost of labor and materials used and expenses incurred	
541661 · Wages, Transmission & Distribut (Wages and salaries related to supervision and operation of transmission and d	
5416612 · 5416612-Locate (Activities to locate existing utilities (Dig-Alert))	110.00
541661 · Wages, Transmission & Distribut (Wages and salaries related to supervision and operation of transmission and d	4,098.50
Total 541661 · Wages, Transmission & Distribut (Wages and salaries related to supervision and operation of transmission	4,208.50
Total 541000 · Supervision, Labor & Expense (This account includes the cost of labor and materials used and expenses in	4,208.50
542000 · Maintenance-Structures & Improv (This account includes the cost of labor and materials used and expenses incur	
542661 · Wages, Transmission & Distribut (Wages and salaries related to the maintenance of transmission and distributio	
5426611 · FLUSHING	0.00
542661 · Wages, Transmission & Distribut (Wages and salaries related to the maintenance of transmission and distributio	4,372.50
Total 542661 · Wages, Transmission & Distribut (Wages and salaries related to the maintenance of transmission and distr	4,372.50
542000 · Maintenance-Structures & Improv (This account includes the cost of labor and materials used and expenses incur	
Total 542000 · Maintenance-Structures & Improv (This account includes the cost of labor and materials used and expenses	25.00
Total 540000 · Transmission & Distribution (541000-Operation of Distribution Plant 542000-Repair & Maintenance of Dist	4,397.50
550000 · Customer Accounts (551000-meter reading, billing, maintaining customer accounts. 552000-Uncollectable account	
551000 · Supervision, Meter Reading & Ot (This account includes the costs of labor and materials used and expenses incur	
551661 · Wages, Customer Accounts (Wages and salaries related to maintenance of customer accounts including meter readin	8,606.00
Total 551000 · Supervision, Meter Reading & Ot (This account includes the costs of labor and materials used and expense	1,617.50
552000 · Uncollectable Accounts (This account includes accounts receivable estimated to eventually prove uncollectable	
Total 550000 · Customer Accounts (551000-meter reading, billing, maintaining customer accounts. 552000-Uncollectable a	1,617.50
560000 · Administrative & General	1.75
561000 · Salaries (This account includes salaries and other considerations (but not Directors' fees) for services of	
561661 · Wages, Administration (Wages and salaries related to general administration not chargeable to a specific accou	
561000 · Salaries (This account includes salaries and other considerations (but not Directors' fees) for services of	7,631.75
Total 561000 · Salaries (This account includes salaries and other considerations (but not Directors' fees) for services	16,199.50
562000 · Office Supplies & Other Expense (This account includes office supplies and other expenses incurred in connecti	
562720 · Bank Charges	23,831.25
562730 · Office Supplies	
562740 · Freight	228.90
562760 · Com-Telephone-Internet	1,440.60
562770 · Utilities-Office	117.57
562771 · SCE Office	1,882.82
562772 · Propane Office	
562770 · Utilities-Office - Other	2,065.86
Total 562770 · Utilities-Office	965.03
562780 · Dues & Subscriptions	199.00
Total 562000 · Office Supplies & Other Expense (This account includes office supplies and other expenses incurred in co	3,229.89
563000 · Contractual Services (This account includes the fees and expenses of professional consultants and others for	
565000 · Employee Retirement & Benefits (This account includes charges to provide for payment of benefits to retired em	580.00
565663 · Employee Reimbursement	7,479.78
565664 · Workers Comp Insurance	2,201.00
565000 · Employee Retirement & Benefits (This account includes charges to provide for payment of benefits to retired em	0.00
Total 565000 · Employee Retirement & Benefits (This account includes charges to provide for payment of benefits to reti	6,622.64
566000 · Franchise Requirements (This account includes payments to municipal or other governmental authorities in compl	9,592.64
568000 · Maintenance-General Plant (This account includes the costs assignable to customer accounts, sales and administ	
568100 · Building Maintenance	2,970.00
568110 · Building Maintenance-Office	722.88
568100 · Building Maintenance - Other	
Total 568100 · Building Maintenance	488.59
568200 · Grounds Maintenance-Office	2,178.97
568640 · Op Expenses Auto	
568642 · Small Tools & Supplies	2,667.56
568645 · Repair & Main-Equip	189.24
568646 · Fuel - Auto	
Total 568640 · Op Expenses Auto	564.49
	865.82
	3,362.59
	4,792.90

Quail Valley Water District Profit & Loss

July 2023 through January 2024

	Jul '23 - Jan 24
568661 · Wages, General Plant (Wages and salaries for general plant maintenance including buildings and grounds not cha	0.00
Total 568000 · Maintenance-General Plant (This account includes the costs assignable to customer accounts, sales and ad	7,649.70
560000 · Administrative & General - Other	-420.30
Total 560000 · Administrative & General	51,056.95
570000 · Other Operating Expenses	
571000 · Depreciation (This account includes such amounts of depreciation and amortization as the utility may determine	15,155.21
572000 · Taxes (This account includes the amount of federal, state, county, municipal and other taxes, which are proper	486.04
Total 570000 · Other Operating Expenses	15,641.25
Total 500000 · Operating Expenses	87,581.97
600000 · Nonoperating Expenses	
604000 · Other Nonoperating Expenses (This account includes all nonoperating expenses which are not properly includible	373.70
Total 600000 · Nonoperating Expenses	373.70
660000 · Payroll Expenses (Payroll expenses)	33,924.22
Total Expense	122,703.98
Net Ordinary Income	-10,615.17
Net Income	-10,615.17

Quail Valley Water District

Register: 131000 · Cash:131003 · Union Bank

2/14/2024 12:27 PM

From 01/02/2024 through 01/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/02/2024			660000 · Payroll Expe...	Deposit				
01/02/2024			-split-	Deposit		X	353.88	12,789.32
01/02/2024			130000 · Undeposited ...	Deposit		X	1,536.95	14,326.27
01/02/2024			130000 · Undeposited ...	Deposit		X	130.00	14,456.27
01/02/2024	Auto Pay	Southern Calif Edison	222000 · Accounts Pay...	4719 - Office, ...	206.24	X	100.00	14,556.27
01/02/2024	Auto Pay	Southern Calif Edison	222000 · Accounts Pay...	0514 -Hackam...	57.58	X		14,350.03
01/03/2024			130000 · Undeposited ...	Deposit		X		14,292.45
01/04/2024			-split-	Deposit		X	161.37	14,453.82
01/04/2024	Auto Pay	Southern Calif Edison	222000 · Accounts Pay...	2214 - Montcla...	316.83	X	282.90	14,736.72
01/04/2024			131000 · Cash:131006 ...	Funds Transfer...	844.42	X		14,419.89
01/05/2024			-split-	Deposit		X		13,575.47
01/05/2024			131000 · Cash:131002 ...	Deposit		X	1,436.58	15,012.05
01/05/2024		U. S. Bank - Cal Card	222000 · Accounts Pay...		9,966.00	X	15,000.00	30,012.05
01/05/2024			131000 · Cash:131006 ...	Funds Transfer	2,991.85	X		20,046.05
01/08/2024			-split-	Deposit		X		17,054.20
01/08/2024			130000 · Undeposited ...	Deposit		X	1,009.91	18,064.11
01/08/2024			130000 · Undeposited ...	Deposit		X	164.71	18,228.82
01/08/2024	10849	Dawnette Boatman	-split-	Deposit		X	100.26	18,329.08
01/09/2024			-split-	Deposit	517.16	X		17,811.92
01/09/2024			130000 · Undeposited ...	Deposit		X	314.89	18,126.81
01/10/2024			-split-	Deposit		X	119.34	18,246.15
01/10/2024			-split-	Deposit		X	390.80	18,636.95
01/10/2024	10850	CA SDU	-split-	Deposit		X	427.02	19,063.97
01/11/2024			24000 · Payroll Liabilit...	9994Lucas, Ma...	142.15	X		18,921.82
01/11/2024			130000 · Undeposited ...	Deposit		X	194.57	19,116.39
01/11/2024	VS4735...	Mountain Valley Ass...	130000 · Undeposited ...	Deposit		X	131.37	19,247.76
01/11/2024	VS4735L...	BSK Associates	222000 · Accounts Pay...	Annual Assess...	172.80	X		19,074.96
01/11/2024	VS4735L...	BSK Associates	222000 · Accounts Pay...		145.00	X		18,929.96
01/11/2024	VS4735L...	BSK Associates	222000 · Accounts Pay...		100.00	X		18,829.96
01/11/2024	VS4735L...	BSK Associates	222000 · Accounts Pay...		145.00	X		18,684.96
01/11/2024	VS4735L...	BSK Associates	222000 · Accounts Pay...		100.00	X		18,584.96
01/11/2024	VS4735L...	County of Kern - En...	222000 · Accounts Pay...		145.00	X		18,439.96
01/11/2024	VS4735L...	CALNET3	222000 · Accounts Pay...	State Service C...	10.00	X		18,429.96
01/11/2024	VS4735L...	CALNET3	222000 · Accounts Pay...	10/06/2023 - 1...	103.03	X		18,326.93
01/11/2024	VS4735L...	Belden Blane Raytis,...	222000 · Accounts Pay...	11/06/2023 to ...	108.72	X		18,218.21
01/11/2024	VS4735L...	Belden Blane Raytis,...	222000 · Accounts Pay...	4435-02-Gener...	198.75	X		18,019.46
01/11/2024	VS4735L...	McMaster-Carr	222000 · Accounts Pay...	4435-02 - Gene...	1,380.00	X		16,639.46
01/16/2024			222000 · Accounts Pay...		59.13	X		16,580.33
01/16/2024			130000 · Undeposited ...	Deposit		X		16,580.33
01/16/2024			130000 · Undeposited ...	Deposit		X	107.19	16,687.52
01/18/2024	10852	CA SDU	24000 · Payroll Liabilit...	Lucas, Matthe...	142.15	X	400.00	17,087.52
								16,945.37

Quail Valley Water District

2/14/2024 12:27 PM

Register: 131000 · Cash:131003 · Union Bank

From 01/02/2024 through 01/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/19/2024			130000 · Undeposited ...	Deposit		X	230.34	17,175.71
01/19/2024	10853	Dawnette Boatman	-split-		544.86	X		16,630.85
01/19/2024			131000 · Cash:131006 ...	Funds Transfer...	926.95	X		15,703.90
01/19/2024			131000 · Cash:131006 ...	Funds Transfer...	3,276.72	X		12,427.18
01/22/2024			500000 · Operating Ex...	Deposit		X	619.05	13,046.23
01/22/2024			-split-	Deposit		X	678.35	13,724.58
01/22/2024			-split-	Deposit		X	510.85	14,235.43
01/22/2024			-split-	Deposit		X	192.31	14,427.74
01/23/2024			130000 · Undeposited ...	Deposit		X	183.04	14,610.78
01/24/2024			-split-	Deposit		X	464.37	15,075.15
01/25/2024			-split-	Deposit		X	1,464.37	16,539.52
01/25/2024			130000 · Undeposited ...	Deposit		X	400.00	16,939.52
01/26/2024	Auto Pay	Union Bank - Visa	222000 · Accounts Pay...		234.31	X		16,705.21
01/29/2024			-split-	Deposit		X	1,748.86	18,454.07
01/29/2024			130000 · Undeposited ...	Deposit		X	203.86	18,657.93
01/29/2024			130000 · Undeposited ...	Deposit		X	159.51	18,817.44
01/31/2024	Auto Pay	Southern Calif Edison	222000 · Accounts Pay...	0514 - Hackam...	22.46	X		18,794.98
01/31/2024	Auto Pay	Southern Calif Edison	222000 · Accounts Pay...	4719 - Office, ...	200.44	X		18,594.54

12:26 PM

02/14/24

Quail Valley Water District
Reconciliation Summary

131003 · Union Bank, Period Ending 01/31/2024

	Jan 31, 24
Beginning Balance	13,007.44
Cleared Transactions	
Checks and Payments - 27 items	-23,057.55
Deposits and Credits - 31 items	29,216.65
Total Cleared Transactions	6,159.10
Cleared Balance	19,166.54
Uncleared Transactions	
Checks and Payments - 2 items	-572.00
Total Uncleared Transactions	-572.00
Register Balance as of 01/31/2024	18,594.54
New Transactions	
Checks and Payments - 9 items	-9,135.76
Deposits and Credits - 12 items	4,396.22
Total New Transactions	-4,739.54
Ending Balance	13,855.00

Account Number:
1 583 0150 9135
Statement Period:
Jan 2, 2024
through
Jan 31, 2024

INFORMATION YOU SHOULD KNOW

- Under **Electronic Fund Transfers For Consumer Customers** and **Electronic Fund Transfers For Business Customers** sections, **Fees** sub-section, **ATM Surcharge**, updated the language for how to locate a MoneyPass® network ATM.

(CONTINUED)

If you have questions, please call us at 800-673-3555. Our business bankers are here to help 8 a.m. to 8 p.m. CT Monday through Friday and 8 a.m. to 6:30 p.m. CT on Saturday. You can also schedule an appointment at usbank.com/book to speak with a banker in person, by phone or virtually.

U.S. BANK SILVER - BUSINESS CHECKING

U.S. Bank National Association

Member FDIC
Account Number 1-583-0150-9135

Account Summary

	# Items	\$	
Beginning Balance on Jan 2			
Customer Deposits	7	13,007.44	
Other Deposits	24	6,457.85	
Other Withdrawals	11	22,758.80	
Checks Paid	10	19,043.80-	
		4,013.75-	
Ending Balance on Jan 31, 2024		\$ 19,166.54	

Number of Days in Statement Period

31

Customer Deposits

Number	Date	Ref Number	Amount
	Jan 2	8315671918	353.88 ✓
	Jan 2	8315671920	1,536.95 ✓
	Jan 8	8015116029	1,009.91 ✓
	Jan 22	8014919297	510.85 ✓

Number	Date	Ref Number	Amount
	Jan 22	8014919295	619.05 ✓
	Jan 22	8014919302	678.35 ✓
	Jan 29	8014451364	1,748.86 ✓

Total Customer Deposits

\$ 6,457.85

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Jan 2	Electronic Deposit REF=240020057584580N00	From MERCH BANKCARD 1470770502NET SETLMT520004786673	100.00 ✓
Jan 2	Electronic Deposit REF=240020071830980N00	From MERCH BANKCARD 1470770502NET SETLMT520004786673	130.00 ✓
Jan 3	Electronic Deposit REF=240020173782900N00	From INTELLIPAY 27-3685152DISBURSE D1589299	161.37 ✓
Jan 4	Electronic Deposit REF=240030192450070N00	From INTELLIPAY 27-3685152DISBURSE D1582031	282.90 ✓
Jan 5	Electronic Deposit REF=240050049311170N00	From MERCH BANKCARD 1470770502NET SETLMT520004786673	1,436.58 ✓
Jan 5	Electronic Deposit REF=240040091314110N00	From COUNTY OF KERN 2956000925ACCTS PAY	15,000.00 ✓
Jan 8	Electronic Deposit REF=240080090010340N00	From MERCH BANKCARD 1470770502NET SETLMT520004786673	100.26 ✓
Jan 8	Electronic Deposit REF=240080075941410N00	From MERCH BANKCARD 1470770502NET SETLMT520004786673	164.71 ✓
Jan 9	Electronic Deposit REF=240090029494740N00	From MERCH BANKCARD 1470770502NET SETLMT520004786673	119.34 ✓
Jan 9	Electronic Deposit REF=240080168053730N00	From INTELLIPAY 27-3685152DISBURSE D1599550	314.89 ✓
Jan 10	Electronic Deposit REF=240090092613680N00	From INTELLIPAY 27-3685152DISBURSE D1601839	390.80 ✓
Jan 10	Electronic Deposit REF=240100033737720N00	From MERCH BANKCARD 1470770502NET SETLMT520004786673	427.02 ✓
Jan 11	Electronic Deposit REF=240110072049770N00	From MERCH BANKCARD 1470770502NET SETLMT520004786673	131.37 ✓
Jan 11	Electronic Deposit REF=240100119768900N00	From MERCH BANKCARD 1470770502NET SETLMT520004786673	194.57 ✓
Jan 16	Electronic Deposit REF=240160125092420N00	From INTELLIPAY 27-3685152DISBURSE D1603002	107.19 ✓



WINE VALLEY WATER DISTRICT
24750 SAND CANYON RD
TEHACHAPI CA 93561-8115

Business Statement

Account Number:
1 583 0150 9135
Statement Period:
Jan 2, 2024
through
Jan 31, 2024

U.S. BANK SILVER - BUSINESS CHECKING

(CONTINUED)

U.S. Bank National Association

Account Number 1-583-0150-9135

Other Deposits (continued)

Date	Description of Transaction	Ref Number	Amount
Jan 16	Electronic Deposit REF=240160143207520N00	From MERCH BANKCARD 1470770502NET SETLMT520004786673	400.00 ✓
Jan 19	Electronic Deposit REF=240180138650930N00	From INTELLIPAY 27-3685152DISBURSE D1609060	230.34 ✓
Jan 22	Electronic Deposit REF=240220095619770N00	From MERCH BANKCARD 1470770502NET SETLMT520004786673	192.31 ✓
Jan 23	Electronic Deposit REF=240220184500120N00	From INTELLIPAY 27-3685152DISBURSE D1611222	183.04 ✓
Jan 24	Electronic Deposit REF=240230108006080N00	From INTELLIPAY 27-3685152DISBURSE D1612577	464.37 ✓
Jan 25	Electronic Deposit REF=240250079125030N00	From MERCH BANKCARD 1470770502NET SETLMT520004786673	400.00 ✓
Jan 25	Electronic Deposit REF=240240138038510N00	From INTELLIPAY 27-3685152DISBURSE D1613595	1,464.37 ✓
Jan 29	Electronic Deposit REF=240290097720450N00	From MERCH BANKCARD 1470770502NET SETLMT520004786673	159.51 ✓
Jan 29	Electronic Deposit REF=240290097580650N00	From MERCH BANKCARD 1470770502NET SETLMT520004786673	203.86 ✓
Total Other Deposits			\$ 22,758.80

Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Jan 2	Electronic Withdrawal REF=233630113221580N00	To SO CAL EDISON CO 0088778600DIRECTPAY 700202464407	\$ 57.58 ✓
Jan 2	Electronic Withdrawal REF=233630113221590N00	To SO CAL EDISON CO 0088778600DIRECTPAY 700297124986	206.24 ✓
Jan 4	Electronic Withdrawal REF=240030088395640N00	To SO CAL EDISON CO 0088778600DIRECTPAY 700157682638	316.83 ✓
Jan 4	Electronic Withdrawal REF=240030209373650N00	To Patriot Software 1815426696PAYROLLTAXT18600463	844.42 ✓
Jan 5	Electronic Withdrawal REF=240040131615660N00	To Patriot Software 942875288VPREFUNDINGPF18660462	2,991.85 ✓
Jan 8	Electronic Withdrawal REF=240050101373040Y00	To U.S. BANK 1411558799PAYMENT 424604455573858	9,966.00 ✓
Jan 18	Electronic Withdrawal REF=240170155669340N00	To Patriot Software 1815426696PAYROLLTAXT18818474	926.95 ✓
Jan 19	Electronic Withdrawal REF=240180171213130N00	To Patriot Software 942875288VPREFUNDINGPF18879904	3,276.72 ✓
Jan 26	Electronic Withdrawal REF=240250160912550N00	To 1ST BANKCARD CTR 8104000010ONLINE PMTCC0008760750	234.31 ✓
Jan 31	Electronic Withdrawal REF=240300099431020N00	To SO CAL EDISON CO 0088778600DIRECTPAY 700202464407	22.46 ✓
Jan 31	Electronic Withdrawal REF=240300099431030N00	To SO CAL EDISON CO 0088778600DIRECTPAY 700297124986	200.44 ✓
Total Other Withdrawals			\$ 19,043.80-

Checks Presented Conventionally

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount
i019	Jan 23	8313712225	211.75 ✓	5024	Jan 22	8016144927	172.80 ✓
i020	Jan 29	8016307041	1,578.75 ✓	10849*	Jan 5	9214447139	517.16 ✓
i021	Jan 19	9211936920	635.00 ✓	10850	Jan 16	8314366242	142.15 ✓
i022	Jan 24	8614095184	10.00 ✓	10851	Jan 19	9213777272	544.86 ✓
i023	Jan 22	8012633983	59.13 ✓	10852	Jan 23	8313544974	142.15 ✓

* Gap in check sequence

Conventional Checks Paid (10) \$ **4,013.75-**



QUAIL VALLEY WATER DISTRICT
 24750 SAND CANYON RD
 TEHACHAPI CA 93561-8115

Business Statement

Account Number:
 1 583 0150 9135
 Statement Period:
 Jan 2, 2024
 through
 Jan 31, 2024

Page 4 of 4



U.S. BANK SILVER - BUSINESS CHECKING

U.S. Bank National Association

(CONTINUED)

Account Number 1-583-0150-9135

Date	Ending Balance	Date	Ending Balance	Date	Ending Balance
Jan 2	14,864.45	Jan 10	19,635.97	Jan 23	16,771.53
Jan 3	15,025.82	Jan 11	19,961.91	Jan 24	17,225.90
Jan 4	14,147.47	Jan 16	20,326.95	Jan 25	19,090.27
Jan 5	27,075.04	Jan 18	19,400.00	Jan 26	18,855.96
Jan 8	18,383.92	Jan 19	15,173.76	Jan 29	19,389.44
Jan 9	18,818.15	Jan 22	16,942.39	Jan 31	19,166.54

Balances only appear for days reflecting change.

Quail Valley Water District

Register: 131000 · Cash:131002 · Cash-Kern County
 From 12/28/2023 through 01/31/2024

2/22/2024 10:55 AM

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/05/2024		Kern County Auditor...	131000 · Cash:131003 ...		15,000.00	X		3,078.45
01/31/2024			490000 · Non-Operatin...	Deposit		X	30.76	3,109.21

10:54 AM

02/22/24

**Quail Valley Water District
 Reconciliation Summary**

131002 · Cash-Kern County, Period Ending 01/31/2024

	Jan 31, 24
Beginning Balance	18,078.45
Cleared Transactions	
Checks and Payments - 1 item	-15,000.00
Deposits and Credits - 1 item	30.76
Total Cleared Transactions	-14,969.24
Cleared Balance	3,109.21
Register Balance as of 01/31/2024	3,109.21
Ending Balance	3,109.21

**COUNTY OF KERN
MONTHLY FUND REVENUE TRANSACTION REGISTER**

As of Date: 1/31/2024

DATE	TRF	TRF	AMOUNT	DEBIT	CREDIT	DESCRIPTION
Fund: 60085 QUAIL VALLEY WATER DISTRICT						
Dept: 0900 PROPERTY TAX DEPT-AUD CONTR						
REV FROM USE OF MONEY & PROP						
3605 INTEREST ON BANK DEP & INVEST						
01/30/24	3601		14840	\$0.00	\$30.76	INTEREST ON BANK DEP & INVEST
Account Total				\$0.00	\$30.76	
Category Total				\$0.00	\$30.76	
Department Total				\$0.00	\$30.76	
Fund Total				\$0.00	\$30.76	492,000

**COUNTY OF KERN
MONTHLY CASH BALANCE**

As of Date: 1/31/2024

FUND	FUND NAME	DATE	TREASURER'S BALANCE	DEPARTMENT BALANCE	TOTAL BALANCE
60085	QUAIL VALLEY WATER DISTRICT	01/31/2024	\$3,109.21	\$0.00	\$3,109.21
			\$3,109.21	\$0.00	\$3,109.21

Quail Valley Water District

Register: 222100 · Acc Payable - Visa Cards

2/21/2024 11:06 AM

From 12/30/2023 through 01/31/2024

Sorted by: Date, Type, Number/Ref

Date	Ref.	Payee	Account	Memo	Charge	C	Payment	Balance
01/01/2024	8279673	Patriot Software Payr...	500000 · Operating Ex...	Full Service Pa...	53.00	X		53.00
01/01/2024	20240055	Kern Data	500000 · Operating Ex...	Monthly Subsc...	40.00			93.00
01/03/2024		Ionos	500000 · Operating Ex...	e-mail archivin...	10.50	X		103.50
01/03/2024	047909	The Barn	500000 · Operating Ex...		200.00	X		303.50
01/03/2024	047911	The Barn	500000 · Operating Ex...		94.00	X		397.50
01/03/2024	047926	The Barn	500000 · Operating Ex...		69.22	X		466.72
01/09/2024		Hughes Net	500000 · Operating Ex...	Monthly Internet	114.62	X		581.34
01/15/2024	2020475...	Ionos	500000 · Operating Ex...	Extra Mail Stor...	2.99	X		584.33
01/31/2024		Union Bank - Visa	222000 · Accounts Pay...				544.33	40.00

11:05 AM

02/21/24

Quail Valley Water District Reconciliation Summary

222100 · Acc Payable - Visa Cards, Period Ending 01/31/2024

Beginning Balance	Jan 31, 24
Cleared Transactions	234.31
Charges and Cash Advances - 7 items	-544.33
Payments and Credits - 1 item	234.31
Total Cleared Transactions	-310.02
Cleared Balance	544.33
Uncleared Transactions	
Charges and Cash Advances - 1 item	-40.00
Payments and Credits - 1 item	544.33
Total Uncleared Transactions	504.33
Register Balance as of 01/31/2024	40.00
New Transactions	
Charges and Cash Advances - 3 items	-66.49
Total New Transactions	-66.49
Ending Balance	106.49



Your Union Bank Credit Card Statement

QUAIL VALLEY WD
Account number ending in 9769
For billing cycle ending 01/31/2024

New Balance
\$544.33

Minimum Payment
\$136.08

Payment Due
02/25/2024

Your Account Summary

Previous Balance	\$234.31
Payments	-\$234.31
Other Credits	\$0.00
Purchases	\$544.33
Balance Transfers	\$0.00
Cash Advances	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$544.33
Statement Closing Date	01/31/24
Days in Billing Cycle	33



Your Payment Information

New Balance	\$544.33
Minimum Payment Due	\$136.08
Past Due Amount	\$0.00
Payment Due Date	02/25/2024

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Account Number XXXX-XXXX-XXXX-9769

New Balance Minimum Payment Payment Due

QUAIL VALLEY WD
 Account number ending in 9769
 Transactions for billing cycle ending 01/31/24



ACCOUNT SUMMARY

Transactions

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
01-25	01-25	74418004025007025020842	ONLINE PAYMENT THANK YOU	\$234.31 CR
RANDY HARDENBROOK		3542	Credit Limit \$10,000 Net Balance	\$544.33

Fees Charged

Total Fees for this period

\$0.00

Interest Charged

Interest Charge on Purchases	\$0.00
Interest Charge on Cash Advances	\$0.00
Interest Charge on Balance Transfers	\$0.00
Total Interest for this Period	\$0.00

Charge Summary Your Annual Percentage Rate (APR) is the annual interest rate on your account (v) Variable rate (f) Fixed rate

	Annual Percentage Rate (APR)	Special Offer or Eligible Purchases APR Expiration Date	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	18.24% (v)	NA	\$657.62	33	\$0.00
Cash Advance	30.49% (v)	NA	\$0.00	33	\$0.00

2024 Total Year-to-Date

Total Fees Charged in 2024	\$0.00
Total Interest Charged in 2024	\$0.00

Contact Information

Contact us online
card.fnbo.com

Talk To Us
 1-800-819-4249
 We accept calls made through relay services (dial 711)

Mail Payments To
 FNBO
 P.O. Box 2818
 Omaha, NE 68103-2818

QUAIL VALLEY WD
Account number ending in 3542
For billing cycle ending 01/31/2024

New Balance	Minimum Payment	Payment Due
\$0.00	\$0.00	02/25/2024

Your Account Summary

Previous Balance	\$0.00
Payments	\$0.00
Other Credits	\$0.00
Purchases	\$544.33
Balance Transfers	\$0.00
Cash Advances	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$0.00




Statement Closing Date	01/31/24
Days in Billing Cycle	33
Total Credit Limit	\$10,000.00
Available Credit	\$10,000.00
Cash Limit	\$0.00
Available Cash	\$0.00

Your Payment Information

New Balance	\$0.00
Minimum Payment Due	\$0.00
Past Due Amount	\$0.00
Payment Due Date	02/25/2024

Manage your business expenses with convenient online access.



- Make secure online payments
- Access current and historical statements, up to 7 years old
- Monitor monthly expenses

Log in today to explore all the online possibilities!

Important Information Regarding Your Account

This is a zero balance statement for your information only. No payment is required.

Issued by First National Bank of Omaha (FNBO®).



Pay your bill: card.fnbo.com | Questions: 800-819-4249

QUAIL VALLEY WD

Account number ending in 3542

Transactions for billing cycle ending 01/31/24


TRANSACTION DETAIL
Transactions

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
01-03	01-05	24801974003872820494256 2	PATRIOT SOFTWARE, LLC 877-968-7147 OH	\$53.00 ✓
01-03	01-05	24801974004839000068134	THE BARN SUMMIT TEHACHAPI CA	\$69.22 ✓
01-03	01-05	24801974004839000068142	THE BARN SUMMIT TEHACHAPI CA	\$94.00 ✓
01-03	01-05	24801974004839000068126	THE BARN SUMMIT TEHACHAPI CA	\$200.00 ✓
01-05	01-09	24692164005106292274633 2	HNS*HughesNet.com 866-347-3292 MD	\$114.62 ✓
01-10	01-12	24906414010191276250928 7	IONOS Inc. 877-4612631 PA	\$10.50 ✓
01-16	01-18	24906414016191658367377 7	IONOS Inc. 877-4612631 PA	\$2.99 ✓

Fees Charged

Total Fees for this period

\$0.00
Interest Charged

Interest Charge on Purchases	\$0.00
Interest Charge on Cash Advances	\$0.00
Interest Charge on Balance Transfers	\$0.00
Total Interest for this Period	\$0.00

Charge Summary Your Annual Percentage Rate (APR) is the annual interest rate on your account (v) Variable rate (f) Fixed rate

	Annual Percentage Rate (APR)	Special Offer or Eligible Purchases APR Expiration Date	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	18.24% (v)	NA	\$0.00	33	\$0.00
Cash Advance	30.49% (v)	NA	\$0.00	33	\$0.00

2024 Total Year-to-Date

Total Fees Charged in 2024	\$0.00
Total Interest Charged in 2024	\$0.00

Contact Information



Your Union Bank
Credit Card Statement

QUAIL VALLEY WD

Account number ending in 1206
For billing cycle ending 01/31/2024

New Balance
\$0.00

Minimum Payment
\$0.00

Payment Due
02/25/2024

Your Account Summary



Previous Balance	\$0.00
Payments	\$0.00
Other Credits	\$0.00
Purchases	\$0.00
Balance Transfers	\$0.00
Cash Advances	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$0.00

Statement Closing Date 01/31/24
Days in Billing Cycle 33

Your Payment Information

New Balance	\$0.00
Minimum Payment Due	\$0.00
Past Due Amount	\$0.00
Payment Due Date	02/25/2024

Manage your business expenses with convenient online access.



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- Access current and historical statements, up to 7 years old
- Monitor monthly expenses

Log in today to explore all the online possibilities!

Important Information Regarding Your Account

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Issued by First National Bank of Omaha (FNBO®).

Pay your bill: card.fnbo.com | Questions: 800-819-4249

Account Number XXXX-XXXX-XXXX-1206



QUAIL VALLEY WD
 Account number ending in 1206
 Transactions for billing cycle ending 01/31/24



**CURRENT POINT
 BALANCE**

1,470

Use your card to earn

1 Point per \$1 spent on net purchases

Point activity summary for the period covered by this statement:

- 545 Total points earned this month
- 0 Bonus points earned this month
- 0 Total points redeemed this month
- 1,470 Accumulated point total
- 3 Points expiring next month
- 1,470 Current point balance

Points that will be expiring on your next statement closing date.....3

Keep using your card to increase your rewards total. The more you purchase, the more rewards you earn!

Review your Reward Terms and Conditions for details including earning, redemption, expiration, or forfeiture.

076

TRANSACTION DETAIL

Fees Charged

Total Fees for this period

\$0.00

Interest Charged

Interest Charge on Purchases	\$0.00
Interest Charge on Cash Advances	\$0.00
Interest Charge on Balance Transfers	\$0.00
Total Interest for this Period	\$0.00

Charge Summary Your Annual Percentage Rate (APR) is the annual interest rate on your account (v) Variable rate (f) Fixed rate

	Annual Percentage Rate (APR)	Special Offer or Eligible Purchases APR Expiration Date	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	18.24% (v)	NA	\$0.00	33	\$0.00
Cash Advance	30.49% (v)	NA	\$0.00	33	\$0.00

2024 Total Year-to-Date

Total Fees Charged in 2024	\$0.00
Total Interest Charged in 2024	\$0.00

Contact Information

P.O. BOX 6343
FARGO ND 58125-6343



ACCOUNT NUMBER 4246 0445 5573 8586
STATEMENT DATE 01-22-2024
AMOUNT DUE \$911.10
NEW BALANCE \$911.10
 PAYMENT DUE ON RECEIPT

000000911 01 SP 106481944045907 P
 QUAIL VALLEY WATER DIST
 ATTN RICHARD CANTRELL
 24750 SAND CANYON ROAD
 TEHACHAPI CA 93561-8115

AMOUNT ENCLOSED
 \$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEM:
 P.O. BOX 790428
 ST. LOUIS, MO 63179-0428

4246044555738586 000091110 000091110

tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY								
QUAIL VALLEY WATER D 4246 0445 5573 8586	Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges +	- Credits	- Payments	= New Balance
Company Total	\$9,966.00	\$911.10	\$0.00	\$0.00	\$0.00	\$0.00	\$9,966.00	\$911.10

CORPORATE ACCOUNT ACTIVITY				
QUAIL VALLEY WATER DIST 4246-0445-5573-8586				TOTAL CORPORATE ACTIVITY \$9,966.00 CR
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-05	01-05	40050000107747440200007	PAYMENT-THANK YOU Q	9,966.00 PY

NEW ACTIVITY				
RANDY HARDENBROOK 4246-0402-8026-4344	CREDITS \$0.00	PURCHASES \$8.25	CASH ADV \$0.00	TOTAL ACTIVITY \$8.25
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-15	01-13	24906414013191474343910	MSFT * E0500QLRPK MSBILL.INFO WA	8.25

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER 4246-0445-5573-8586		ACCOUNT SUMMARY	
	STATEMENT DATE 01/22/24	DISPUTED AMOUNT .00	PREVIOUS BALANCE	9,966.00
SEND BILLING INQUIRIES TO: U.S. Bank National Association /O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335	AMOUNT DUE 911.10		PURCHASES & OTHER CHARGES	911.10
			CASH ADVANCES	.00
			CASH ADVANCE FEES	.00
			LATE PAYMENT CHARGES	.00
			CREDITS	.00
		PAYMENTS	9,966.00	
		ACCOUNT BALANCE	911.10	



Company Name: QUAIL VALLEY WATER DIST
Corporate Account Number: 4246 0445 5573 8586
Statement Date: 01-22-2024

NEW ACTIVITY

DAWNETTE D BOATMAN
4246-0446-5902-6201

CREDITS \$0.00 PURCHASES \$858.85 CASH ADV \$0.00 TOTAL ACTIVITY \$858.85

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-10	01-09	24116414009083185314136	STATE FUND POLICY PAY 888-782-8332 CA	487.33✓
01-12	01-11	24050834011000679927333	SUPERIOR PLUS PROPANE 855-8043835 NY	391.52

ISAIAS D VILLAFANA
4246-0446-5902-6227

CREDITS \$0.00 PURCHASES \$44.00 CASH ADV \$0.00 TOTAL ACTIVITY \$44.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-09	01-08	24801974009839000076017	THE BARN SUMMIT TEHACHAPI CA	44.00✓

Department: 00000 Total: \$911.10
Division: 00000 Total: \$911.10

Quail Valley Water District

2/8/2024 12:23 PM

Register: Prop 84 Checking Account

From 01/02/2024 through 01/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
01/09/2024	VRXV79...	CoBank	Accounts Payable	Interest Owing ...	368.59 X		1,043.46
01/16/2024			Non Reimbursable Ex...	Service Charge	17.00 X		1,026.46

12:23 PM

02/08/24

**Quail Valley Water District
Reconciliation Summary
Prop 84 Checking Account, Period Ending 01/31/2024**

	Jan 31, 24
Beginning Balance	1,412.05
Cleared Transactions	
Checks and Payments - 2 items	-385.59
Total Cleared Transactions	-385.59
Cleared Balance	1,026.46
Register Balance as of 01/31/2024	1,026.46
Ending Balance	1,026.46



INFORMATION YOU SHOULD KNOW

(CONTINUED)

- Under **Electronic Fund Transfers For Consumer Customers** and **Electronic Fund Transfers For Business Customers** sections, **Fees** sub-section, **ATM Surcharge**, updated the language for how to locate a MoneyPass® network ATM.

If you have questions, please call us at 800-673-3555. Our business bankers are here to help 8 a.m. to 8 p.m. CT Monday through Friday and 8 a.m. to 6:30 p.m. CT on Saturday. You can also schedule an appointment at usbank.com/book to speak with a banker in person, by phone or virtually.

U.S. BANK SILVER - BUSINESS CHECKING

U.S. Bank National Association

Member FDIC

Account Number 1-582-0027-0292

Account Summary

	# Items	\$	Number of Days in Statement Period	
Beginning Balance on Jan 2				
Other Withdrawals	1	1,412.05		
Checks Paid	1	17.00-		
		368.59-		
Ending Balance on Jan 31, 2024		\$ 1,026.46		31

Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Jan 16	Analysis Service Charge	1600000000	\$ 17.00-
Total Other Withdrawals			\$ 17.00-

Checks Presented Conventionally

Check	Date	Ref Number	Amount
5009	Jan 17	8615479500	368.59

Conventional Checks Paid (1) \$ **368.59-**

Balance Summary

Date	Ending Balance	Date	Ending Balance
Jan 16	1,395.05	Jan 17	1,026.46

Balances only appear for days reflecting change.



6340 S. Fiddlers Green Circle
Greenwood Village, CO 80111

2/13/24 Pa/Rec. 2/21/24
Conf. # VWGKO-98H40

00000774 TCBL29851 01 001000
QUAIL VALLEY WATER DISTRICT
24750 SAND CANYON ROAD
TEHACHAPI, CA 93561

Customer Billing Statement

Customer Number 00103319
Statement Date 01/31/2024
Payment Due Date 02/20/2024
Page 1 of 3

Customer Service Information

Customer Service
(800) 255-6190

 CoBank National Office
6340 S. Fiddlers Green Circle
Greenwood Village, CO 80111

 Visit Us Online
www.cobank.com

BILLING SUMMARY

Agreement	Facility Fee/Loan Number	Fee/Balance Description	Amounts in USD	
			Balance Due	Total Amount Due
S01-D	01 002989625	INTEREST OWING		
S01-D	01 002989625	LOAN AMOUNT DUE	368.84	
Grand Total Due:				368.84

Balances Due Summary

Total Principal	Total Interest	Total Fees	Total Other	Grand Total Due
0.00	368.84	0.00	0.00	\$368.84

00000774-0001547-0001-0003-TRM 2024-01-31

Please wire transfer your payment to CoBank:

ABA Number: 307088754
Account Number: 00103319

Or return with your check payable to:



PO BOX 209422
DALLAS, TX 75320-9422

Customer Number 00103319
Statement Date 01/31/2024
Payment Due Date 02/20/2024
Grand Total Due (USD) 368.84

Amount Enclosed: _____



6340 S. Fiddlers Green Circle
Greenwood Village, CO 80111

Customer Billing Statement
Customer Number 00103319
Statement Date 01/31/2024
Payment Due Date 02/20/2024
Page 2 of 3

LOAN BILLING DETAIL

AGREEMENT S01-D FACILITY 01 0000290791 LOAN 01 002989625

Amounts in USD

Loan Information

Effective Date 08/11/2016
Maturity Date 10/31/2024
Interest Rate Maturity Date
Currency USD
Principal Balance 52,999.96

Balances Due

Balance	Description	From	To	Current Due	Past Due	Total Due
INT	INTEREST OWING	01/01/2024	02/01/2024	368.84	0.00	368.84



6340 S. Fiddlers Green Circle
Greenwood Village, CO 80111

Customer Billing Statement
Customer Number 00103319
Statement Date 01/31/2024
Payment Due Date 02/20/2024
Page 3 of 3

FACILITY STATEMENT OF ACTIVITY

No activity for Facility Fees billed during this period

LOAN STATEMENT OF ACTIVITY

AGREEMENT S01-D FACILITY 01 0000290791 LOAN 01 002989625

Currency: USD

Accrual INT02 LOAN INTEREST

From	To	No. of Days	Accruing Balance	Accruing Rate	From 01/01/2024 To 02/01/2024	Amount Accrued
01/01/2024	01/02/2024	1	52,999.96	8.060000		11.87
01/02/2024	01/03/2024	1	52,999.96	8.070000		11.88
01/03/2024	01/04/2024	1	52,999.96	8.100000		11.92
01/04/2024	01/05/2024	1	52,999.96	8.140000		11.99
01/05/2024	01/08/2024	3	52,999.96	8.130000		35.99
01/08/2024	01/09/2024	1	52,999.96	8.150000		11.97
01/09/2024	01/10/2024	1	52,999.96	8.150000		12.00
01/10/2024	01/11/2024	1	52,999.96	8.140000		11.98
01/11/2024	01/12/2024	1	52,999.96	8.070000		11.88
01/12/2024	01/16/2024	4	52,999.96	8.060000		47.47
01/16/2024	01/17/2024	1	52,999.96	8.060000		11.86
01/17/2024	01/18/2024	1	52,999.96	8.060000		11.87
01/18/2024	01/19/2024	1	52,999.96	8.060000		11.87
01/19/2024	01/22/2024	3	52,999.96	8.060000		11.87
01/22/2024	01/23/2024	1	52,999.96	8.060000		11.87
01/23/2024	01/24/2024	1	52,999.96	8.060000		35.60
01/24/2024	01/25/2024	1	52,999.96	8.070000		11.86
01/25/2024	01/26/2024	1	52,999.96	8.070000		11.88
01/26/2024	01/29/2024	3	52,999.96	8.060000		11.88
01/29/2024	01/30/2024	1	52,999.96	8.060000		11.87
01/30/2024	01/31/2024	1	52,999.96	8.060000		35.60
01/31/2024	02/01/2024	1	52,999.96	8.060000		11.86
						11.87
						11.87

Transaction Activity Since Last Statement

Date	Transaction Description	Transaction Value
01/18/2024	INTEREST PAYMENT	368.84



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QUAIL VALLEY WATER DISTRICT

BOARD OF DIRECTORS

Mike Biglay
Enrique Lopez
Dawn Shiells
James Sweany
Catherine Tate

WELL CONSTRUCTION PERMIT

PROPERTY INFORMATION:

Property Owner/Permittee: Dustin Dammeyer

Mailing Address: 22409 Fargo Way

Tehachapi, CA 93561

Telephone #: (805) 910-5090

APN: 459-040-04

459-220-07

459-100-03

459-100-04

WELL INFORMATION:

3 Domestic Water Wells

PERMIT CONDITIONS:

Permittee agrees to construct, operate, and maintain the well in compliance with all federal, state, and local laws, rules, regulations, and ordinances.

This permit is only valid for the purpose specified herein.

This permit is valid only for the specified Assessor's Parcel Numbers indicated on it; water from any well constructed under this permit shall not be conveyed for use off of the Assessor's Parcel Numbers listed above.

If the well constructed under this permit cannot be or is not being used for its intended purpose, permittee is hereby required to destroy the well according to Kern County well destruction standards.

Permittee shall assume entire responsibility for all activities and uses allowed under this permit and shall indemnify, defend, and hold the District, its officers, agents, and employees, free and harmless from any and all expense, cost, and liability in connection with or resulting from the granting or exercise of this permit including, but not limited to, property damage, personal injury, and wrongful death.

This permit shall expire if wells are not completed within 365 calendar days of its approval, unless an extension of the permit expiration date is requested from and granted by the Board of Directors of the District.

Permittee agrees to provide a copy of the driller's log for the completed well to the District within 30 days of well completion.

The permittee agrees to provide the District with copies of all water quality tests performed on the completed well within 30 days of receipt of such test results.

This permit is valid only for the purposes of supplying domestic water (to include non-commercial agricultural and landscape irrigation) to one to three residence(s) under common ownership and located on the same or adjoining parcel(s) of land, also under common ownership, as the wells. Any other use will require prior written approval of the District.

SIGNATURES:

I understand and agree that all work associated with this permit is required to be done in accordance with the above conditions of this permit. I certify the information given in this permit is correct to the best of my knowledge and that the signature below, whether original, electronic, or photocopied, is authorized and valid, and is affixed with the intent to be enforceable. I also understand that it is my responsibility, as the well owner, to notify the District of any changes in the purpose of this well, from which, is indicated on this application.

Signature of Property Owner:	Date:	Print Name of Property Owner:
Signature of Property Owner:	Date:	Print Name of Property Owner:
Signature of District Representative:	Date:	Title: General Manager



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QUAIL VALLEY WATER DISTRICT

BOARD OF DIRECTORS

Mike Biglay
Enrique Lopez
Dawn Shiells
James Sweany
Catherine Tate

5.4

BOARD MEMO

Re: Equipment Purchase
Date: February 21, 2024
By: Randy Hardenbrook
Subject: Purchase Backhoe

Background:

District currently utilizes a backhoe rented from General Manager Hardenbrook for day-to-day operations. The backhoe is rented at a rate of \$30.00 per hour used although District has not made payment for any rental charges to date. Under the rental agreement entered in 2017, District is responsible for maintenance and repair of the backhoe with the exception of normal wear and tear. During District use of the backhoe, 2 windows have been broken, the front wheel drive transfer case output shaft was broken and other minor damage has occurred. In addition, both rear tires need replacement.

Proposal:

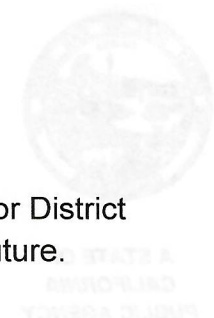
General Manager Hardenbrook is offering to sell the backhoe to District for his original purchase price of \$41,822.14 plus \$363.66 for the extra 18" bucket for a total of \$42,185.80. The unpaid rental charges of \$24,900 for rental through 6/30/22 will be credited against the purchase price leaving a balance of \$16,558.48.

Recommendation:

Staff recommends that Board approve purchase as a replacement backhoe would cost considerably more and currently rented backhoe would need to be restored to its original condition except for normal wear and tear. The currently rented backhoe has served District needs well and should continue to do so. While repair of the front wheel

Mr. Blay
Chris Lopez
Dan Smith
James Smith

QUAIL VALLEY DISTRICT



drive would make the backhoe more efficient, it is not a necessity at this time for District use although replacement of the rear tires will need to occur in the very near future.

24

BOARD MEMO

Equipment Purchase

Date: January 21, 2014

By: [Name]

Subject: Backhoe

Background:

District currently utilizes a backhoe which was purchased from General Manager Handbrook for day-to-day operations. The backhoe has a rental rate of \$1,200 per hour used throughout District has not made payment for any of the rental charges. Under the rental agreement entered in 2012, District is responsible for maintenance and repair of the backhoe with the exception of normal wear and tear. Current District use of the backhoe is windows have been broken, the backhoe has been damaged, and suggestions were broken and other minor damage has occurred in addition, backhoe tires need replacement.

Proposal:

General Manager Handbrook is offering to sell the backhoe to District for the purchase price of \$41,822.74 plus \$382.00 for the extra 18" bucket for a total of \$42,185.00. The unpaid rental charges of \$24,300 for rental through 01/01/14 will be credited against the purchase price leaving a balance of \$16,585.48.

Recommendation:

Staff recommends that Board approve purchase as a replacement backhoe would cost considerably more and currently rented backhoe would need to be restored to its original condition except for normal wear and tear. The currently rented backhoe has served District needs well and should continue to do so. While repair of the front wheel

EQUIPMENT RENTAL AGREEMENT (LEASE)

THIS AGREEMENT, made the 24th day of June, 2017, by and between Quail Valley Water District, hereafter called the Lessee, and Randy Hardenbrook, hereafter called the Lessor.

Lessee and Lessor, for the consideration hereafter named, agree as follows:

Under the General Conditions of Lease (Attachment A), Lessor hereby leases to Lessee all equipment named and identified in the following "List of Equipment" for use at such location and at such rental rate for approximately such time as is therein stated. Lessor shall furnish such equipment, F.O.B. 24630 Nyamazi Court, Tehachapi, CA, in operative condition.

LIST OF EQUIPMENT

John Deere 310J Backhoe, serial number: 1T0310JXJA0188557, for use in and around "Quail Valley Water District" for an indeterminate time period at a rental rate of \$ 30.00 per hour of use as recorded by the on-board hour meter.

Lessor and Lessee, for themselves, their successors, executors, administrators and assigns, agree to the full performance of the covenants herein contained.

IN WITNESS WHEREOF, they have executed this Agreement the day and year first above written:



Randy Hardenbrook, Lessor

Quail Valley Water District, Lessee

By:  _____

Title: President

GENERAL CONDITIONS OF EQUIPMENT RENTAL AGREEMENT (Lease)

The conditions of lease here below stated, together with the Agreement set forth on the reverse side of this sheet, constitutes a contract between parties therein named which contract is hereafter referred to as "this Agreement".

1. **RENTAL PERIOD.** The Rental Period shall cover all time consumed in transporting the equipment, including the date upon which transit to Lessee begins and the date upon which transit from Lessee ends at Lessor's unloading point. Rental Period shall be calculated monthly based upon the hours of use as recorded by the on-board hour meter.
2. **RENTAL CHARGES.** Lessee shall pay rental for the entire Rental Period on each article of equipment named on the List of Equipment, at the rate therein stipulated. Rental Rate may be revised from time to time. Such revised rate shall become effective upon thirty (30) days written notice to Lessee.
3. **PAYMENT.** The rent for any and every item of equipment described in the List of Equipment shall be the amount therein designated and is payable on the first day of each month following use of the equipment.
4. **SECURITY DEPOSIT.** Any Security Deposit paid by Lessee to Lessor is paid to guarantee Lessee's full and faithful performance of all terms, conditions and provisions of this Agreement. If Lessee shall so perform, an equal sum shall be repaid without interest to Lessee at the termination of this Agreement.
5. **FEES, ASSESSMENTS, AND TAXES PAID BY LESSEE.** Lessee shall pay all license fees, assessments, and sales, use, property and excise, and other taxes hereafter imposed, and relating to Lessee's use or possession of the equipment.
6. **RECALL NOTICE.** Lessor may recall any or all equipment upon ten (10) days written notice to Lessee and the Lessee may return any or all equipment upon a like notice to Lessor. Lessor may also recall any or all equipment for Lessor's own use at such times as may be mutually agreed by both parties. Such recalled equipment shall be returned to Lessee promptly once Lessor's use is complete at no additional cost to Lessee and all accumulated hours of use by Lessor shall be deducted from hours of use recorded by the on-board hour meter.
7. **MAINTENANCE AND OPERATION.** Lessee shall, at his own expense, maintain the equipment and its appurtenances in good repair and operative condition, and return it in such condition to Lessor, ordinary wear and tear resulting from proper use thereof alone excepted. Lessee shall see that the equipment is not subject to careless, unusually or needlessly rough usage.
8. **REPAIRS.** The expense of all repairs made during the Rental Period, including labor, material, parts and other items shall be paid by Lessee.
9. **OPERATORS.** Lessee shall supply and pay all operators on the equipment during the Rental Period. Lessee shall insure that all such operators are competent. Lessee shall provide and pay for all workmen's compensation insurance and pay all payroll taxes required by law and applying to such operators and workmen.
10. **DISCLAIMER OF WARRANTIES.** Lessor, being neither the manufacturer, nor a supplier, nor a dealer in the equipment, makes no warranties, express or implied, as to any matter whatsoever, including, without limitation, the condition of the equipment, its merchantability, its design, its capacity, its performance, its material, its workmanship, its fitness for any particular purpose, or that it will meet the requirements of any laws, rules, specifications, or contracts which provide for specific apparatus or special methods. Lessor further disclaims any liability whatsoever for loss, damage, or injury to Lessee or third parties as a result of any defects, latent or otherwise, in the equipment. As to Lessor, Lessee leases the equipment "AS IS". Lessor shall not be liable in any

- event to Lessee for any loss, delay, or damage of any kind or character resulting from defects in, or any inefficiency of, equipment hereby leased or accidental breakage thereof.
11. **INDEMNITY.** Lessee shall indemnify Lessor against, and hold Lessor harmless from, any and all claims, actions, suits, proceedings, costs, expenses, damages, and liabilities, including attorneys' fees, arising out of, connected with, or resulting from the equipment or the Lease, including without limitation, the manufacture, selection, delivery, leasing, renting, control, possession, use, operation, maintenance or return of the equipment. Lessee shall further indemnify Lessor, and hold Lessor harmless from all loss and damage to the equipment during the Rental Period. Lessee recognizes and agrees that included in this indemnity clause, but not by way of limitation, is Lessee's assumption of any and all liability for injury, disability and death of workmen and other persons caused by the operation, use, control, handling, or transportation of the equipment during the Rental Period.
12. **RISK OF LOSS.** Lessor shall not be responsible for loss or damage to property, material, or equipment belonging to Lessee, its agents, employees, suppliers, or anyone directly or indirectly employed by Lessee while said material, property, or equipment is in Lessor's care, custody, control or under Lessor's physical control. Lessee is encouraged to obtain appropriate equipment, material, or installation floater insurance against such risk of loss. Lessee and its insurers waive all rights of subrogation against Lessor for such losses.
13. **INSPECTION: CONCLUSIVE PRESUMPTIONS.** Lessee shall inspect the equipment within three (3) business days after receipt thereof. Unless Lessee within said period of time gives written notice to Lessor, specifying any defect in or other proper objection to the equipment, Lessee agrees that it shall be conclusively presumed, as between Lessor and Lessee, that Lessee has fully inspected and acknowledged that the equipment is in full compliance with the terms of this Agreement, in good condition and repair, and that Lessee is satisfied with and has accepted the equipment in such condition and repair. Lessor shall have the right at any time to enter the premises occupied by the equipment and shall be given free access thereto and afforded necessary facilities for the purpose of inspection.
14. **INSURANCE.** Lessee shall keep the equipment insured against all risks of loss or damage from every cause whatsoever for not less than the full replacement value thereof; and shall carry public liability and property damage insurance covering the equipment and its operation and handling for the amount of at least Five Hundred Thousand Dollars (\$500,000.00) or other reasonable amount specified by Lessor. Lessee shall pay the premiums and any deductible portions therefor and deliver said policies, or duplicates thereof, to Lessor.
15. **OWNERSHIP.** Lessor shall at all times retain ownership and title of the equipment. Lessee shall give Lessor immediate notice in the event that any of said equipment is levied upon or is about to become liable or threatened with seizure, and Lessee shall indemnify Lessor against all loss and damages caused by such action.
16. **DEFAULT; REMEDIES.** If (a) Lessee shall default in the payment of any rent or in making any other payment hereunder when due, or (b) Lessee shall default in the payment when due of any indebtedness of Lessee to Lessor arising independently of this Lease, or (c) Lessee shall default in the performance of any other covenant herein and such default shall continue for five days after written notice hereof to Lessee by Lessor, or (d) Lessee becomes insolvent or makes an assignment for the benefit of creditors, or (e) Lessee applies for or consents to the appointment of a receiver, trustee, or liquidator of Lessee or of all or a substantial part of the assets of Lessee under the Bankruptcy Act, or any amendment thereto (including, without limitation, a petition for reorganization, arrangement, or extension) or under any other insolvency law or law providing for the relief of debtors, then, if and to the extent permitted by applicable law, Lessor shall have the right to exercise any one or more of the following remedies:

- a. To declare the entire amount of rent hereunder immediately due and payable as to any or all items of equipment, without notice or demand to Lessee;
- b. To sue for and recover all rents, and other payments, then accrued or thereafter accruing, with respect to any or all items of equipment;
- c. To take possession of any or all items of equipment without demand, notice, or legal process, wherever they may be located. Lessee hereby waives any and all damages occasioned by such taking of possession. Any said taking of possession shall not constitute a termination of this Lease as to any or all items of equipment unless Lessor expressly so notifies Lessee in writing;
- d. To terminate this Lease as to any or all items of equipment;
- e. To pursue any other remedy at law or in equity.

Notwithstanding any said repossession, or any other action which Lessor may take, Lessee shall be and remain liable for the full performance of all obligations on the part of Lessee to be performed under this Lease.

- 17. **NO SUBLETTING ASSIGNMENT.** No equipment shall be sublet by Lessee, nor shall he assign or transfer any interest in this Agreement without written consent of Lessor. Lessor may assign this Agreement without notice. Subject to the foregoing, this Agreement inures to the benefit of, and is binding upon, the heirs, successors, and assigns of the parties hereto.
- 18. **REMEDIES CUMULATIVE; NO WAIVER; SEVERABILITY.** All remedies of Lessor hereunder are cumulative and may, to the extent permitted by law, be exercised concurrently or separately, and the exercise of any one remedy shall not be deemed to be an election of such remedy or to preclude the exercise of any other remedy. No failure on the part of the Lessor to exercise and no delay in exercising, any right or remedy, hereby shall operate as a waiver thereof; nor shall any single or partial exercise by Lessor of any right or remedy. If any term or provision of this Lease is found invalid, it shall not affect the validity and enforcement of all remaining terms and provisions of this Lease.
- 19. **EXPENSES.** Lessee shall pay Lessor all costs and expenses, including attorneys' fees, incurred by Lessor in exercising any of its rights or remedies hereunder or enforcing any of the terms, conditions, or provisions hereof.
- 20. **AMENDMENTS.** This agreement may only be amended or modified by a written instrument by both the Borrower and the Lender.
- 21. **SEVERABILITY.** The clauses and paragraphs contained in this agreement are intended to be read and construed independently of each other. If any term, covenant, condition or provision of this agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, it is the parties' intent that such provision be reduced in scope by the court only to the extent deemed necessary by that court to render the provision reasonable and enforceable and the remainder of the provisions of this agreement will in no way be affected, impaired or invalidated as a result.
- 22. **GENERAL PROVISIONS.** Headings are inserted for the convenience of the parties only and are not to be considered when interpreting this agreement. Words in the singular mean and include the plural and vice versa. Words in the masculine mean and include the feminine and vice versa.
- 23. **ENTIRE AGREEMENT.** This instrument constitutes the entire agreement between Lessor and Lessee; and it shall not be amended, altered or changed except by a written agreement signed by the parties hereto.



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QUAIL VALLEY WATER DISTRICT

BOARD OF DIRECTORS

Mike Biglay
Enrique Lopez
Dawn Shiells
James Sweany
Catherine Tate

5.5

BOARD MEMO

Re: Compensation, expense reimbursement and loan repayments.
Date: February 21, 2024
By: Randy Hardenbrook
Subject: Loan and security agreement between District and GM Hardenbrook.

Background:

District is indebted to General Manager Hardenbrook in the approximate amount of \$73,000.00 for reimbursement of various business expenses, loans, unpaid salary (including accumulated vacation time), and equipment purchases.

Proposal:

General Manager Hardenbrook is willing to enter into an agreement for the repayment of these costs over a 10-year period at 0% interest but is requesting security for this debt in the form of liens on real property and equipment owned by the District. Below is a proposed schedule of payments:

Years	Per Month	Annual Total
1-2	\$410.00	\$4,920.00
3-4	\$510.00	\$6,120.00
5-6	\$610.00	\$7,320.00
7-8	\$710.00	\$8,520.00
9-10	\$810.00	\$9,720.00
	Total	\$73,200.00

Recommendation:

Staff recommends preparing a draft agreement and lien documents to provide to counsel for approval before returning documents to Board for approval and execution.



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5.6

BOARD MEMO

Re: Equipment Disposal

Date: February 22, 2024

By: Randy Hardenbrook

Subject: Ditch Witch Trencher

Background:

District owns a Ditch Witch 3500DDLSR Trencher that is not currently in operable condition and State emissions requirements prevent its use by District.

Proposal:

While trencher could be used in some limited circumstances if it was operational and emissions compliant, those tasks can, and are being, completed utilizing the backhoe. Since emissions compliance is not practical, disposal of the trencher is proposed. General Manger Hardenbrook is offering \$2,500.00 for trencher, as is, where is, purchase price to be credited against sums currently owed to GM Hardenbrook. Trencher could also be marketed for sale although staff time and other costs would need to be considered. Offering trencher for sale at public auction is another viable disposal method but cost of transportation and auction commissions would need to be considered.

Recommendation:

Staff recommends Board declare trencher as surplus and direct staff to dispose of trencher.

Sick Time

Sick time is to be used for absences due to the employee's illness, injury, doctor or dentist appointments or to care for the employee's spouse, domestic partner, child, grandchild, grandparent or sibling; or to care for the biological, adoptive, or foster parent, stepparent, or legal guardian of the employee or of the employee's spouse or domestic partner; or to care for a person who stood in loco parentis when the employee was a minor child. Sick time may also be used for absences for an employee who is a victim of domestic violence, sexual assault, or stalking.

Sick time accruals

All employees are eligible.

District employees accrue sick time at the rate of ~~0:01:24~~ 0.02308 hours for every one hour of regular time worked to a maximum of 160 hours. Overtime hours do not earn sick time accruals. (48 hours per 2080 hours worked)

Effective 1/1/2024:

District employees accrue sick time at the rate of 0.03366 hours for every one hour of regular time worked to a maximum of 160 hours. Overtime hours do not earn sick time accruals. (70 hours per 2080 hours worked)

Sick time accruals will not be earned when the maximum is reached and will resume when sick time accruals fall below the stated maximums as described above.

Provisions that apply to all employees

Employees may not use sick time before it is accrued or "accrue" a negative sick time balance.

Sick time is not accrued during unpaid leaves of absence, regardless of reason (including Family Care and Medical Leave, Medical Leave of Absence [including District employees paid by Disability or Workers' Compensation insurance], Pregnancy-Related Medical Leave, Military Leave, and Personal Leave).

Due to varying business needs of the District, some employees may be required to work on a District holiday. A non-exempt employee working on a District holiday will be paid for all hours worked at the appropriate rate of pay plus pay for the holiday. Scheduling of an employee's workdays is at the District's discretion.

If a District holiday is observed during an employee's vacation, that day will not be charged to accrued vacation. An employee will not be paid for a District holiday falling during an unpaid leave of absence (e.g., Family Care and Medical Leave, Medical Leave [including District employees paid by Disability or Workers' Compensation], Pregnancy Leave, Military Leave, Personal Leave).

September 16, 2015

Vacation (paid)

Eligibility

All employees are eligible.

Vacation Accruals

Vacation is accrued based on cumulative years of District service as a benefits-eligible employee as follows:

- **0-5 years** of cumulative service accrues vacation equivalent to ~~0:01:10~~ 0.038462 hours for every one hour of regular time worked, with a maximum accrual of 200 hours. (80 hours per 2080 hours worked)
- **Between 5 and 10 years** of cumulative service accrues vacation to ~~0:02:19~~ 0.057692 hours for every one hour of regular time worked, with a maximum accrual of 200 hours. (120 hours per 2080 hours worked)
- **10 years or greater** of cumulative service accrues vacation equivalent to ~~0:03:28~~ .076923 hours for every one hour of regular time worked, with a maximum accrual of 200 hours. (160 hours per 2080 hours worked)

Overtime hours do not earn vacation accruals.

Vacation accruals will not be earned when the maximum is reached and will resume when vacation accruals fall below the stated maximums as described above.

Vacation accruals will not be earned during unpaid leaves of absence, regardless of reason, including but not limited to Medical Leave (inclusive of employees paid by Disability or Workers'



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QUAIL VALLEY WATER DISTRICT

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5.9

BOARD MEMO

Re: Employee Step Increases
Date: February 20, 2024
By: Randy Hardenbrook
Subject: Employee Step Increases

Background:

The Board of Directors of Quail Valley Water District has adopted pay scales and step increases for various job descriptions to establish employee compensation rates.

For 2024, California minimum wage increases to \$16.00 per hour for hourly employees and exempt employees are required to be compensated at a minimum of 2-times minimum wage.

Employee step increase adjustments have not occurred in more than 5 years and in order for employee compensation to remain competitive and to fairly compensate District employees as well as comply with minimum wage orders, adjustments are needed.

District currently employs:

Dawnette Boatman as Office Technician/Executive Assistant, Pay Scale 15

Matthew Lucas as Maintenance Worker II, Pay Scale 15

Isaias Villafana as Assistant General Manager, Pay Scale 24

Mrs. Bigley

Ernie Lopez

David Green

Proposal:

It is proposed to Increase Dawnette Boatman from \$20.00 per hour to Scale 15, Step 4 (\$22.92/hour), Matthew Lucas from \$20.00 to Scale 15, Step 3 (\$22.92/hour), and Isaias Villafana from \$58,531.20 per year to Scale 24, Step 2 (\$67,080.00/year).

Based on hours worked in 2023, the proposed increases would result in an annual increase in gross pay from \$94,977.20 to \$108,847.11 for a total increase of \$13,869.91 (14.6%).



Report of General Manager

November 22, 2023 through February 22, 2024

- Prepare for and attend November Board meeting.
- Update website, assist staff ordering parts and supplies.
- Assist with customer billing. Create spreadsheet to track Voluntary Rate Increase balances.
- Collect monthly Bacteriological, Fe, and Mn samples for December, deliver samples to Lab.
- Review Labor Code for sick leave rules. Update PTO spreadsheet for each employee to track sick leave, vacation, holiday, overtime totals.
- Assist staff filling and purging air from hydronic heating system at WTP.
- Collect monthly Bacteriological, Fe, and Mn samples for January, deliver samples to Lab, make bank deposit.
- Assist staff with customer billing for January, applying new rates and calculating Voluntary Rate Increase rebates.
- Prepare for and attend January Board meeting.
- Meet contractor at Montclair site, prepare for Montclair East Well pump installation. Found water level below pump setting. Abandoned installation of pump.
- Assist staff preparing W2s, 1099s.
- Return to Montclair site with contractor to check water levels in both wells (contractor had found issue with equipment used to sound wells which had resulted in incorrect measurement of Montclair East Well).
- Draft well permit for lots in PM32.
- Assist staff with customer billing for February.
- Assist staff troubleshooting and repairing issue with Hackamore well pump.
- Train and assist staff collecting monthly Bacteriological, Fe, and Mn samples for February, deliver samples to Lab, pick up additional drop pipe for Montclair East Well pump installation.
- Observe contractor installing pump in Montclair East Well.
- Prepare for February Board meeting.

Issues and Concerns:

- Need to develop operations manual for complete system operation and administration to ensure continuity in event of personnel changes.
- **Need to develop additional water source(s).**
- **Need to install treatment to Hackamore well to meet water quality standards.**
- Need to develop budget for 2024-25 fiscal year.
- Need to develop 5-year plan for District operations.

Completed:

- Complete installation of Montclair East Well pumping equipment.

Upcoming:

- Locate water main on Hackamore, find where line cut and capped, reconnect main to serve water to Lot 202.
- Install blow-off on Lalaponzi.
- Replace blow-off at 13029 Umtali.
- Relocate existing Montclair tank to West Tank site and install tank.
- Install blow-off at east and west ends of Umtali to facilitate flushing Umtali line.
- Cleanup along Umtali (complete services, install valve boxes, backfill, etc.).
- Re-roof office building.
- Finish Building remodel.
- Replace door on garage.
- Install cross and valves at Umtali and Roper for service on Roper and Inyanga.
- Finish Insulating Country Canyon booster building (**Near Completion**)
- Repair storm damage at Pretoria and Hackamore wells.
- Install back-up generator at Office.
- Install arsenic treatment at Hackamore well.
- Install building to house well, filter system at Hackamore well.
- Replace Pretoria 2" main with 4" main.

Prop 84 Update

February 22, 2024

District staff assisted Shelby pump with the installation of pumping equipment in the existing Montclair East Well. The well discharge line is leaking at the pitless adapter and is expected to be repaired once the ground is again dry enough to allow access. Once repairs are complete, staff will perform required sampling and request WaterBoards approve placing well back in service. Once the well is returned to service, staff will work with WaterBoards to declare the Prop 84 project complete and submit final billing for payment.

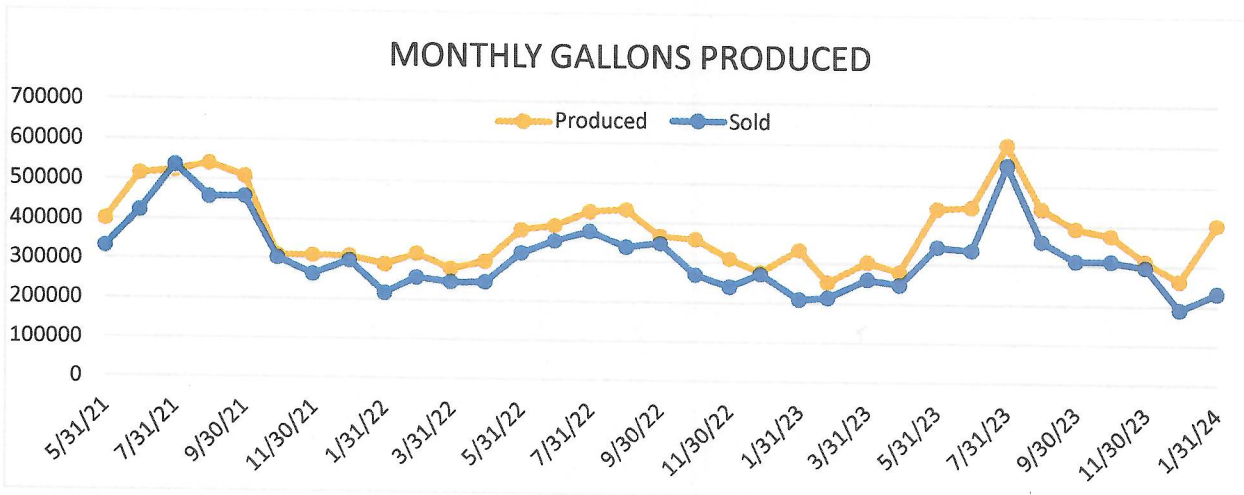
SYSTEM STATUS

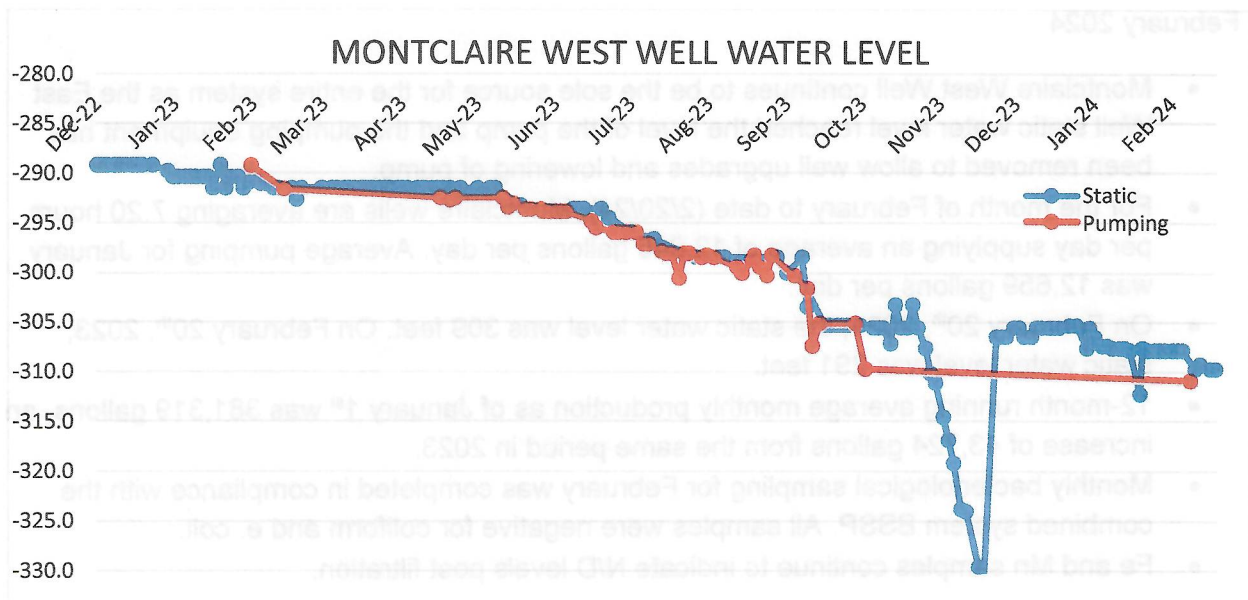
February 2024

- Montclair West Well continues to be the sole source for the entire system as the East Well static water level reached the level of the pump and the pumping equipment has been removed to allow well upgrades and lowering of pump.
- For the month of February to date (2/20/24), Montclair wells are averaging 7.20 hours per day supplying an average of 12,645 gallons per day. Average pumping for January was 12,659 gallons per day.
- On February 20th, 2024, the static water level was 309 feet. On February 20th, 2023, static water level was 291 feet.
- 12-month running average monthly production as of January 1st was 381,319 gallons, an increase of 43,724 gallons from the same period in 2023.
- Monthly bacteriological sampling for February was completed in compliance with the combined system BSSP. All samples were negative for coliform and e. coli.
- Fe and Mn samples continue to indicate N/D levels post filtration.

Hackamore well was pumping at 5.5 gpm on January 2nd, 2024.

Jan-24			2024 Totals			2023 Year End Totals		
Water Produced	417,761	100%	Water Produced	417,761	100%	Water Produced	4,495,656	100%
Water Sold	231,782	55%	Water Sold	231,782	55%	Water Sold	3,619,515	81%
Flushing		0%	Flushing		0%	Flushing		0%
Misc Use		0%	Misc Use		0%	Misc Use		0%
Lost	185,979	45%	Lost	185,979	45%	Lost	876,141	19%
Hackamore			Hackamore			Hackamore		
Water Produced	0	100%	Water Produced	0	100%	Water Produced		100%
Water Sold	2,179	#DIV/0!	Water Sold	2,179	#DIV/0!	Water Sold		#DIV/0!
Flushing		#DIV/0!	Flushing		#DIV/0!	Flushing		#DIV/0!
Lost	-2,179	#DIV/0!	Lost	-2,179	#DIV/0!	Lost	0	#DIV/0!





Hackamore well was pumping at 8.8 gpm on January 2nd, 2024

2023 Year End Totals		2024 Totals		Jan-24	
Water Produced	4,382,880	417,781	100%	417,781	100%
Water Sold	2,819,875	297,788	69%	297,788	71%
Production	600	0	0%	0	0%
Electric Use	62	0	0%	0	0%
Leak	172,141	122,170	71%	122,170	71%
Production		Production		Production	
Water Produced	0	0	0	0	0
Water Sold	0	0	0	0	0
Production	0	0	0	0	0
Electric Use	0	0	0	0	0
Leak	0	0	0	0	0

